

# Application: Valence College Preparatory Charter School

Mitchell Flax - mflax@valencecollegeprep.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Nov 8 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### **a. SCHOOL NAME**

(Select name from the drop down menu)

VALENCE COLLEGE PREPARATORY CHARTER SCHOOL 343000861152

**a1. Popular School Name**

Valence College Prep

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

CSD #24 - QUEENS

**d. DATE OF INITIAL CHARTER**

10/2018

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2019

**h. SCHOOL WEB ADDRESS (URL)**

[www.valencecollegeprep.org](http://www.valencecollegeprep.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

224

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

223

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

5, 6

**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

|        | Physical Address                         | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|--|--------------|--------------|--|--|
| Site 1 | 97-29 64th Rd,<br>Rego Park, NY<br>11374 | 9173614555   | NYC CSD 28   | 5-7  | 5-7  |

### m1a. Please provide the contact information for Site 1.

|   | Name        | Work Phone | Alternate Phone | Email Address |
|---|-------------|------------|-----------------|---------------|
| School Leader                             | Mitch Flax  |            |                 |               |
| Operational Leader                        | AJ Bute     |            |                 |               |
| Compliance Contact                        | Mitch Flax  |            |                 |               |
| Complaint Contact                         | Mitch Flax  |            |                 |               |
| DASA Coordinator                          | Nicole Kone |            |                 |               |
| Phone Contact for After Hours Emergencies | Mitch Flax  |            |                 |               |

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[97-29 CO.pdf](#)

**Filename:** 97-29 CO.pdf **Size:** 34.1 kB

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**Site 1 Fire Inspection Report**

[LOR school.pdf](#)

**Filename:** LOR school.pdf **Size:** 1.1 MB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

|                 |  |
|-----------------|--|
| Name            | Mitch Flax   |
| Position        | Head of School   |
| Phone/Extension | 917-361-4555   |
| Email           | <a href="mailto:mflax@valencecollegeprep.org">mflax@valencecollegeprep.org</a> |

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Nov 8 2021

**Thank you.**



## **Entry 3 Accountability Plan Progress Reports**

**Completed** Nov 8 2021

### **Instructions**

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the SUNY Epicenter system by **August 16, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[2020-21-Accountability-Plan-Progress-Report-Template-K-8\\_ValenceCollegePrep](#)**

**Filename:** 2020 21 Accountability Plan Progre gXneS8O.docx **Size:** 96.6 kB

### **Entry 4 - Audited Financial Statements**

**Completed** Nov 8 2021

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[2020-2021 Annual Financial Audit \(consolidated\)](#)**

**Filename:** 2020 2021 Annual Financial Audit co oY62CnJ.pdf **Size:** 2.2 MB

### **Entry 4a - Audited Financial Report Template (SUNY)**

**Completed** Nov 8 2021

#### **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[2020-21-Audited-Financial-Statement-Template](#)**

**Filename:** 2020 21 Audited Financial Statemen i8BOtWh.xlsx **Size:** 173.0 kB

### **Entry 4c - Additional Financial Documents**

**Incomplete** Hidden from applicant

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial



documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4d - Financial Services Contact Information

**Completed** Nov 8 2021 Hidden from applicant

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

### Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

|  | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|----------------------------------|-----------------------------------|-----------------------------------|
|  | Mitch Flax                       | [REDACTED]                        | [REDACTED]                        |

#### 2. Audit Firm Contact Information

|  | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|---------------------------|----------------------------|----------------------------|------------------------------------|
|  | Joe Albano                | [REDACTED]                 | [REDACTED]                 | 16                                 |

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

|  | Firm Name | Contact Person | Mailing Address | Email      | Phone      | Years With Firm |
|--|-----------|----------------|-----------------|------------|------------|-----------------|
|  | EdTec     | Bryson Wilson  | [REDACTED]      | [REDACTED] | [REDACTED] | 2               |

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 8 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [2021-2022 Annual Budget\(3OBIA\)\(ValencCollegPreparCharteSchool\)](#)

**Filename:** 2021 2022 Annual Budget3OBIAValenc brxZP1N.xlsx **Size:** 536.6 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Nov 8 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be

accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(7\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 7.pdf **Size:** 433.3 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(6\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 6.pdf **Size:** 434.8 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(8\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 8.pdf **Size:** 434.7 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(5\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 5.pdf **Size:** 432.6 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(4\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 4.pdf **Size:** 435.5 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(3\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 3.pdf **Size:** 432.8 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(2\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 1 2.pdf **Size:** 433.2 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1 \(1\)\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form 4vvjQ3o.pdf **Size:** 434.4 kB

### [\*\*2021-SUNY-Financial-Disclosure-Form-1\*\*](#)

**Filename:** 2021 SUNY Financial Disclosure Form v83IChI.pdf **Size:** 435.9 kB

## **Entry 7 BOT Membership Table**

**Completed** Nov 8 2021

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

# Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

## 1. 2020-2021 Board Member Information (Enter info for each BOT member)

|   | Trustee Name    | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2020-2021 |
|---|-----------------|-----------------------|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 1 | Angela Guerrero |                       | Chair                 | Governance             | Yes                             | 1                      | 10/27/2018                              | 10/27/2021                            | 11                                       |
| 2 | Arjun Kapoor    |                       | Treasurer             | Finance                | Yes                             | 1                      | 10/27/2018                              | 10/27/2021                            | 12                                       |
| 3 | Jose Santiago   |                       | Trustee/Member        | Academic Achievement   | Yes                             | 2                      | 10/27/2020                              | 10/27/2023                            | 11                                       |
| 4 | Elisabeth       |                       | Vice Chair            | Academic Achievement   | Yes                             | 2                      | 10/27/2020                              | 10/27/2023                            | 11                                       |

|   |                 |  |                |                      |     |   |            |            |    |
|---|-----------------|--|----------------|----------------------|-----|---|------------|------------|----|
|   | Shovers         |  |                | ment                 |     |   |            |            |    |
| 5 | Shruti Chopra   |  | Trustee/Member | Governance           | Yes | 2 | 10/27/2020 | 10/27/2023 | 10 |
| 6 | Dena Soffer     |  | Trustee/Member | Academic Achievement | Yes | 1 | 10/27/2018 | 10/27/2021 | 10 |
| 7 | Tony Shan       |  | Trustee/Member | Governance           | Yes | 1 | 10/27/2018 | 10/27/2021 | 12 |
| 8 | Sandra Matthews |  | Trustee/Member | Finance              | Yes | 1 | 10/27/2019 | 10/27/2022 | 11 |
| 9 |                 |  |                |                      | Yes |   |            |            |    |

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

|  |   |
|--|---|
| a. Total Number of BOT Members on June 30, 2021                    | 8 |
| b.Total Number of Members Added During 2020-2021                   | 0 |
| c. Total Number of Members who Departed during 2020-2021           | 1 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 8 |

## 3. Number of Board meetings held during 2020-2021

12

## 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

**Incomplete** Hidden from applicant

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

# Entry 9 Enrollment & Retention

Completed Nov 8 2021

## Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

## Entry 9 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### Recruitment/Attraction Efforts Toward Meeting Targets

|  | Describe Recruitment Efforts in 2020-2021   | Describe Recruitment Plans in 2021-2022  |
|--|---|--|
|  | In the 2020-2021 school year, we recruited new students from our district through online and in-person recruitment efforts; however, many of the in-person efforts were curtailed due to the COVID-19 pandemic. Online, we used Facebook and Instragram ads, as well as paid posts, to draw attention from families | We plan to use many of the same strategies from the 2020-2021 school year, including Facebook and Instagram ads, direct mail, and canvassing neighborhoods in our district. In the 2021-2022 school year, we plan to hold virtual open houses, Q+A panels with teachers and staff, as well |

|                                   |  |   |
|-----------------------------------|--|---|
| <p>Economically Disadvantaged</p> | <p>within our district. Members of our team handed out flyers to residential homes, local businesses, and to community members throughout our district. We also sent fliers and postcards directly to families within our district. Our team held virtual "open houses" throughout the school year so interested families could learn more about our programs and meet staff members before applying.</p>  | <p>as launch a recruitment page on our website with information for prospective families and links to our online application. We plan to use bus advertisements to draw attention to the fact that our school is public charter that does not charge tuition, and utilize QR codes in public spaces that take prospective families directly to our website.</p>   |
| <p>English Language Learners</p>  | <p>In the 2020-2021 school year, we recruited new students from our district through online and in-person recruitment efforts; however, many of the in-person efforts were curtailed due to the COVID-19 pandemic. Online, we used Facebook and Instagram ads, as well as paid posts, to draw attention from families within our district. Members of our team handed out flyers to residential homes, local businesses, and to community members throughout our district. We also sent fliers and postcards directly to families within our district. Our team held virtual "open houses" throughout the school year so interested families could learn more about our programs and meet staff members before applying.</p> <p>All of our recruitment literature is printed in both English and Spanish, which is the predominant language other than English spoken in our district. Our Operations team is fully bilingual, and assists</p> | <p>We plan to use many of the same strategies from the 2020-2021 school year, including Facebook and Instagram ads, direct mail, and canvassing neighborhoods in our district. In the 2021-2022 school year, we plan to hold virtual open houses, Q+A panels with teachers and staff, as well as launch a recruitment page on our website with information for prospective families and links to our online application. We plan to use bus advertisements to draw attention to the fact that our school is a public charter that does not charge tuition, and utilize QR codes in public spaces that take prospective families directly to our website.</p> <p>All of our recruitment literature will continue to be written in both English and Spanish, and our Operations team will continue to assist families who need assistance completing application and registration documents in their home</p> |



|                                   |   |   |
|-----------------------------------|---|---|
|                                   | <p>families who need assistance completing application documents and registration documents in Spanish. When necessary, we use translation services for families whose home language is not English or Spanish.</p>   | <p>languages. All of our open houses and Q+A sessions are held in both English and Spanish, and we will provide translation services for families who speak another language.</p>   |
| <p>Students with Disabilities</p> | <p>In the 2020-2021 school year, we recruited new students from our district through online and in-person recruitment efforts; however, many of the in-person efforts were curtailed due to the COVID-19 pandemic. Online, we used Facebook and Instagram ads, as well as paid posts, to draw attention from families within our district. Members of our team handed out flyers to residential homes, local businesses, and to community members throughout our district. We also sent fliers and postcards directly to families within our district. Our team held virtual "open houses" throughout the school year so interested families could learn more about our programs and meet staff members before applying. The school mentions in all recruitment literature and marketing materials that we serve students with IEPs and offer a full program of Related Services. During the application and/or registration process, families who have a child with an IEP meet one-on-one with our Dean of Students and Inclusive Learning to discuss their child's mandated classroom setting,</p> | <p>We plan to use many of the same strategies from the 2020-2021 school year, including Facebook and Instagram ads, direct mail, and canvassing neighborhoods in our district. In the 2021-2022 school year, we plan to hold virtual open houses, Q+A panels with teachers and staff, as well as launch a recruitment page on our website with information for prospective families and links to our online application. We plan to use bus advertisements to draw attention to the fact that our school is a public charter that does not charge tuition, and utilize QR codes in public spaces that take prospective families directly to our website.</p> <p>We will continue to emphasize that we serve students with IEPs in our marketing materials and recruitment literature, and families who have a child with an IEP will continue to meet with the Dean of Students and Inclusive Learning to discuss their child's IEP program and our school's Special Education model.</p> |

Related Services, and to explain the integrated co-teaching model offered at our school.

**Retention Efforts Toward Meeting Targets**

|                            | Describe Retention Efforts in 2020-2021  | Describe Retention Plans in 2021-2022  |
|----------------------------|--|--|
| Economically Disadvantaged | <p>During the 2020-2021 school year, families were asked to fill out quarterly surveys describing what their families' needs were, including whether or not they had internet access, housing and food instability, financial assistance, and immigration assistance. Families who demonstrated the greatest needs in this area or whose children have IEPs were given priority when rostering in-person learning after schools reopened, so that students who had little to no internet access or food insecurity had a safe place to learn and complete meals each day. All of our families are given all school supplies, including backpacks, and are given a complete uniform set at no cost to the family. Families with greater financial needs are given additional uniform sets to reduce any burden associated with providing their student with uniforms. Our Social Work team worked with area food banks to bring food directly to school for our families with the greatest need once per week, and families were able to pick up food directly from our school. Our Social Work team worked with local non-</p> | <p>Our school will continue to use family surveys to identify our families with the greatest needs, and will continue to connect families to local resources through our partnerships. We work closely with families who are considered "at-risk" due to their economic status to ensure that students have reliable, no-cost transportation to and from school, as well as provide free uniform sets and school supplies to all families.</p> |

|                                  |   |   |
|----------------------------------|---|---|
|                                  | <p>profits and community groups to develop a resource hub for families who needed greater assistance, and connected families directly with agencies offering health services, mental health services, and financial and other types of assistance.</p>  |   |
| <p>English Language Learners</p> | <p>During the 2020-2021 school year, families were asked to fill out quarterly surveys describing what their families' needs were, including whether or not they had internet access, housing and food instability, financial assistance, and immigration assistance. Families who demonstrated the greatest needs in this area were given priority when rostering in-person learning after schools reopened, so that students who had little to no internet access or food insecurity had a safe place to learn and complete meals each day. All of our families are given all school supplies, including backpacks, and are given a complete uniform set at no cost to the family. Families with greater financial needs are given additional uniform sets to reduce any burden associated with providing their student with uniforms. Our Social Work team worked with area food banks to bring food directly to school for our families with the greatest need once per week, and families were able to pick up food directly from our school. Our Social Work team worked with local non-profits and community groups to</p> | <p>Our school will continue to use family surveys to identify our families with the greatest needs, and will continue to connect families to local resources through our partnerships. We work closely with families who are considered "at-risk" due to their economic status to ensure that students have reliable, no-cost transportation to and from school, as well as provide free uniform sets and school supplies to all families.</p> <p>We will continue to create all materials and hold all family conferences in both English and Spanish, and work with translation services when</p> |

|  |   |  |
|--|---|--|
|  | <p>develop a resource hub for families who needed greater assistance, and connected families directly with agencies offering health services, mental health services, and financial and other types of assistance.</p> <p>All materials and family conferences are offered in both English and Spanish, and our team works with a translation service when necessary for families who speak another language.</p>   | <p>necessary.</p>  |
|  | <p>During the 2020-2021 school year, families were asked to fill out quarterly surveys describing what their families' needs were, including whether or not they had internet access, housing and food instability, financial assistance, and immigration assistance. Families who demonstrated the greatest needs in this area or whose children have IEPs were given priority when rostering in-person learning after schools reopened, so that students who had little to no internet access or food insecurity had a safe place to learn and complete meals each day. All of our families are given all school supplies, including backpacks, and are given a complete uniform set at no cost to the family. Families with greater financial needs are given additional uniform sets to reduce any burden associated with providing their student with uniforms. Our Social Work team</p> | <p>The school will continue to ensure that all families with IEPs have a high-touch model of communication, and have</p> |

## Students with Disabilities

worked with area food banks to bring food directly to school for our families with the greatest need once per week, and families were able to pick up food directly from our school. Our Social Work team worked with local non-profits and community groups to develop a resource hub for families who needed greater assistance, and connected families directly with agencies offering health services, mental health services, and financial and other types of assistance.

Throughout the 2020-2021 school year, our students with IEPs continued their mandated academic programs, with a virtual integrated co-teaching model and virtual sessions for Related Services, such as Counseling and Speech-Language therapy. Our teachers employed a high-touch model for communicating with families and students, and IEP meetings took place virtually or by phone.

employed a dedicated Manager of Special Education to ensure compliance with IEP mandates and meeting dates, as well as manage family communications for those students with IEPs.

## Entry 10 - Teacher and Administrator Attrition

Completed Nov 8 2021

## Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Nov 8 2021 Hidden from applicant

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 0         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  | 0         |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  | 0         |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         | 4         |
| Total Category A: 5 or 30% whichever is less   | 4.0       |



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

|  | FTE Count  |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 2          |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  | 0          |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  | 0          |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         | 1          |
| <b>Total Category B: not to exceed 5</b>   | <b>3.0</b> |

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 0         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  | 0         |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  | 0         |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         | 2         |
| Total Category C: not to exceed 5  | 2.0       |

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

|                  | FTE Count |
|------------------|-----------|
| Total Category D | 0         |

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

|                  | FTE Count |
|------------------|-----------|
| Total Category E | 15        |

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

|                  | FTE Count |
|------------------|-----------|
| Total Category F | 24        |



Thank you.

## Entry 12 Organization Chart

**Incomplete** Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

## Entry 13 School Calendar

**Completed** Nov 8 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **[21-22+Valence+Calendar+-+Family+Copy](#)**

**Filename:** 21 22ValenceCalendar FamilyCopy.pdf **Size:** 61.0 kB

# Entry 14 Links to Critical Documents on School Website

Completed Nov 8 2021

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 14 Links to Critical Documents on School Website

School Name: **Valence College Preparatory Charter School**

---

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

|  | Link to Documents   |
|--|---|
| 1. Most Recent Annual Report (i.e., 2019-20)   | <a href="https://www.valencecollegeprep.org/reporting">https://www.valencecollegeprep.org/reporting</a>   |
| 2. Most recent board meeting notice, documents to be discussed at the meeting (if any)                     | <a href="https://www.valencecollegeprep.org/our-board">https://www.valencecollegeprep.org/our-board</a>   |
| 2a. Webcast of Board Meetings (per Governor's Executive Order)   | <a href="https://www.valencecollegeprep.org/our-board">https://www.valencecollegeprep.org/our-board</a>   |
| 3. Link to NYS School Report Card  | <a href="https://www.valencecollegeprep.org/reporting">https://www.valencecollegeprep.org/reporting</a>   |
| 4. Lottery Notice announcing date of lottery   | <a href="https://www.valencecollegeprep.org/enroll">https://www.valencecollegeprep.org/enroll</a>   |
| 5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY); |   |
| 6. District-wide Safety Plan   | <a href="https://www.valencecollegeprep.org/reporting">https://www.valencecollegeprep.org/reporting</a>   |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)            | <a href="https://www.valencecollegeprep.org/s/Valence-College-Prep-Student-Family-Handbook.pdf">https://www.valencecollegeprep.org/s/Valence-College-Prep-Student-Family-Handbook.pdf</a> |
| 7. Authorizer-Approved FOIL Policy   | <a href="https://www.valencecollegeprep.org/s/VCP-FOIL-Policy.pdf">https://www.valencecollegeprep.org/s/VCP-FOIL-Policy.pdf</a>   |
| 8. Subject matter list of FOIL records   | <a href="https://www.valencecollegeprep.org/s/VCP-FOIL-Policy.pdf">https://www.valencecollegeprep.org/s/VCP-FOIL-Policy.pdf</a>   |

Thank you.



## Entry 15 Staff Roster

**Incomplete** Hidden from applicant

### **INSTRUCTIONS**

#### **Required of Regents-Authorized Charter Schools ONLY**

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and

ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees
- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

# Certificate of Occupancy

**CO Number: 421558102F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

|  |  |                              |                                   |
|--|--|------------------------------|-----------------------------------|
| <b>A.</b>  | <b>Borough:</b> Queens   | <b>Block Number:</b> 02091   | <b>Certificate Type:</b> Final    |
|  | <b>Address:</b> 97-29 64 ROAD  | <b>Lot Number(s):</b> 33     | <b>Effective Date:</b> 02/09/2021 |
|  | <b>Building Identification Number (BIN):</b> 4622920                                       | <b>Building Type:</b><br>New |                                   |
| <b>This building is subject to this Building Code:</b>       |  |                              |                                   |
| <i>For zoning lot metes &amp; bounds, please see BISWeb.</i> |  |                              |                                   |
| <b>B.</b>  | <b>Construction classification:</b>  | 1-B                          | (2014/2008 Code)                  |
|  | <b>Building Occupancy Group classification:</b>  | R-2                          | (2014/2008 Code)                  |
|  | <b>Multiple Dwelling Law Classification:</b>   | HAEA                         |                                   |
|  | <b>No. of stories:</b> 9   | <b>Height in feet:</b> 113   | <b>No. of dwelling units:</b> 35  |
| <b>C.</b>  | <b>Fire Protection Equipment:</b><br>Standpipe system, Fire alarm system, Sprinkler system |                              |                                   |
| <b>D.</b>  | <b>Type and number of open spaces:</b><br>None associated with this filing.                |                              |                                   |
| <b>E.</b>  | <b>This Certificate is issued with the following legal limitations:</b><br>None            |                              |                                   |
| <b>Borough Comments:</b> None                                |  |                              |                                   |



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: 421558102F

**Permissible Use and Occupancy**

All Building Code occupancy group designations below are 2008 designations.

| Floor<br>From To | Maximum<br>persons<br>permitted | Live load<br>lbs per<br>sq. ft. | Building<br>Code<br>occupancy<br>group | Dwelling or<br>Rooming<br>Units | Zoning<br>use group | Description of use |
|------------------|---------------------------------|---------------------------------|--|---------------------------------|---------------------|--------------------|
|                  |                                 |                                 |  |                                 |                     |                    |

END OF SECTION



Borough Commissioner



Commissioner

END OF DOCUMENT





**Valence College Preparatory  
Charter School**

**2020-21 ACCOUNTABILITY PLAN  
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

August 16, 2021

By Mitchell Flax, Head of School

97-29 64<sup>th</sup> Rd, Rego Park, NY 11374

(646) 854-8414

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Mitchell Flax, Head of School, prepared this 2020-21 Accountability Progress Report on behalf of the school's board of trustees:

| Trustee's Name    | Board Position                            |                                      |
|-------------------|---|--------------------------------------|
|                   | Office (e.g. Chair, Treasurer, Secretary) | Committees (e.g. Finance, Executive) |
| Angie Guerrero    | Chair                                     | Governance                           |
| Arjun Kapoor      | Treasurer                                 | Finance                              |
| Tony Shan         | Secretary                                 | Governance                           |
| Elisabeth Shovers | Vice Chair                                | Committees                           |
| Jose Santiago     | Trustee                                   | Committees                           |
| Ahmed Khan***     | Trustee                                   | Finance                              |
| Shruti Chopra     | Trustee                                   | Governance                           |
| Dena Soffer       | Trustee                                   | Committees                           |
| Sandra Matthews   | Trustee                                   | Committees                           |

\*\*\* At the time of this report, Mr. Khan's addition to the Board has been approved by the Board but not yet by the Institute.

**Mitchell Flax has served as Head of School since 2019.**

## SCHOOL OVERVIEW

Valence College Prep equips scholars in grades five through eight (but just grades 5-6 in 2020-21) with the academic skills, professional habits, and strength of character to graduate from college and lead lives of opportunity. The school is founded on the belief that every child can excel academically, deserves to be held to high expectations, and should be supported to reach them.

Valence opened in Fall 2019 and educated 117 scholars in grade five in the 2019-2020 school year, then 218 scholars in grades five and six in the 2020-2021 school year.

Valence is built on seven core beliefs:

1. An intentionally structured school environment drives academic achievement
2. Excellent teaching yields strong academic performance
3. Success requires skills to solve challenging problems
4. Character underpins success in college and life
5. Literacy unlocks achievement as a learner
6. Applying a growth mindset ensures a drive toward mastery
7. Family partnerships support student success

After two versions of pandemic learning during the Spring of 2020, the school created a hybrid learning program in the Fall of 2020 and eventually a remote and pod learning program in the Winter/Spring of 2021 as it adapted to the needs of scholars and learning evidenced. The school’s Fall hybrid learning placed two teachers in every class with two rotating in-person cohorts coming in and out of the building. This model was manageable for teachers but was very challenging for remote-only scholars, and when all instruction returned to remote mode in November 2020, it became apparent that this model was unsustainable. The school refocused itself on the quality of remote instruction, training all teachers in the use of Pear Deck for engagement of small groups, shortened periods and it made cohorts smaller in order to reduce class sizes and increase the ratio of student-teacher feedback over remote learning. The school also hired additional staff and opened learning pods in the building, which allowed students with needs for a safe learning space, food, and fast internet access to have such a space in the school, which substantially increased attendance for scholars with needs for these resources.

## ENROLLMENT SUMMARY

| School Enrollment by Grade Level and School Year |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
|--|---|---|---|---|---|-----|-----|---|---|---|----|----|----|-------|
| School Year                                      | K | 1 | 2 | 3 | 4 | 5   | 6   | 7 | 8 | 9 | 10 | 11 | 12 | Total |
| 2016-17  |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
| 2017-18  |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
| 2018-19  |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
| 2019-20  |   |   |   |   |   | 117 |     |   |   |   |    |    |    |       |
| 2020-21  |   |   |   |   |   | 78  | 140 |   |   |   |    |    |    |       |

## GOAL 1: ENGLISH LANGUAGE ARTS

### ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

#### Goal 1: English Language Arts

Students will be proficient in English language arts.

#### BACKGROUND

The Valence approach to ELA is multi-pronged to support scholars in their literacy with a range of methods.

- 1) Extended block ELA class combining reading and writing, rooted in novel study and using nonfiction text to contextualize novel settings and create thematic units
- 2) Reading Circle block dedicated to small group intervention for lower readers, including phonics instruction for beginning readers, and book clubs for higher readers
- 3) Independent Reading block for scholars to choose their own texts, with a word total goal for each scholar for the year
- 4) Text-based instruction in Science and Social Studies
- 5) Writing instruction and oral performance in Performing Arts
- 6) Supplemental intervention for struggling readers during arrival and PM homework blocks
- 7) Targeted standards-based intervention with grouping based on performance on grade level standard assessments

The shift to remote learning compromised several of these tools, but the school made its best effort to maintain as many as could be implemented in a hybrid learning model and later our remote learning model with learning pods. Students maintained ELA class daily, but classes' length could not be extended because of the limited tolerance of all parties for screen time for class time. Students were provided small group interventions on their instructional reading level, as well as independent reading books targeted to their level. The school maintained its Performing Arts program and had performances organized and performed via video, leveraging isolation for its assets. The primary losses to pandemic learning were in the volume of instruction that could be provided and in the frequency and quality of feedback that were able to be provided, areas in which the school worked to develop in the remote setting throughout the year.

#### METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: NWEA MAP

#### RESULTS AND EVALUATION

Valence students achieved a median of 44<sup>th</sup> percentile growth in Reading in NWEA MAP during 2020-21, seeing similar results for students who began the year underperforming the proficiency

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

bar. 42% of Valence students met or exceeded their MAP Growth goals in Reading, leaving 58% who did not. On average, Valence students grew 5.8 RIT points over the year in Reading.

The school’s Reading MAP Growth results tell a story of a pandemic that exacerbated existing inequalities. The school faced greater challenges than ever before to provide intensive supports to students with special needs and those at greater academic risk, and while the school’s pod and intervention programs allowed some extremely strong gains for individual students, it was also easier than ever for some students to opt out of provided interventions. Students with IEPs grew at a median of the 24<sup>th</sup> percentile rate.

The school is unsatisfied with the absolute mastery rate demonstrated at the close of the 2020-21 school year, as it is insufficient to place our students on a path to college success. The school’s primary tools for increasing reading skills, in-person small group instruction at a student’s instructional level, targeted close reading instruction with grade level texts, and sustained independent reading of texts of students’ choice, will all return to full service in the upcoming school year, and the school expects that these tools will drive progress in each measure for Reading growth among Valence students.

### Reading

| Measure  | Subgroup                                | Target | Tested | Results | Met? |
|--|---|--------|--------|---------|------|
| Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.   | All students                            | 50     | 209    | 44      | No   |
| Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.                   | Low initial achievers                   | 55     | 140    | 45      | No   |
| Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school. | Students with disabilities <sup>1</sup> | 44     | 34     | 24      | No   |

<sup>1</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|  |             |     |     |     |    |
|--|-------------|-----|-----|-----|----|
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. <sup>2</sup> | 2+ students | 75% | 102 | 23% | No |
|--|-------------|-----|-----|-----|----|

| Grades | All Students                      |               | Enrolled in at least their Second Year |               |
|--------|-----------------------------------|---------------|--|---------------|
|        | Percent Proficient <sup>[1]</sup> | Number Tested | Percent Proficient                     | Number Tested |
| 3      |                                   |               |  |               |
| 4      |                                   |               |  |               |
| 5      | 18%                               | 74            |  | 0             |
| 6      | 25%                               | 130           | 32%                                    | 102           |
| 7      |                                   |               |  |               |
| 8      |                                   |               |  |               |
| All    | 23%                               | 204           | 32%                                    | 102           |

### ADDITIONAL CONTEXT AND EVIDENCE

MAP Growth assessments were conducted in the school’s remote & pod context, with some students in the building and others working from home. Some students took the assessments truly in one sitting, and others came and went, their assessments auto-pausing up to 10 times throughout a single test. The school made every attempt to set and maintain expectations for test integrity, but there’s only so much that a teacher or dean can do to manage the behavior of a child sitting miles away in the comfort of their bedroom. The school has made some minor attempts to eliminate data that appears to be clearly the result of either pure guessing or intervention from an older and higher-leveled family member, but nonetheless, the growth data we analyze above must be interpreted to have a greater margin of error than it might have with tests given within a controlled testing environment.

### SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

Following the first half of the 2019-2020 school year, Valence’s internal assessments and nationally normed assessments provided promising but only preliminary evidence that the school would meet its growth goals and comparative measure goals using the tools laid out in the charter. Now, after an additional year of remote learning without the full toolset to meet the needs of readers, the

<sup>2</sup> <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

school is nonetheless hopeful to make up lost time to meet growth goals in the long term, but the school must return to full in-person learning to be able to do so.

### ACTION PLAN

Valence will continue to develop and iterate on its model to target the literacy skills required to meet the school's accountability goals. The efficacy of these structures driven by professional development is the greatest area for growth in the school's current trajectory. The school plans to target the following structures and maximize their efficacy in the 2021-22 school year:

- Reading Circle small group guided reading, using STEP assessment for skills need identification
- Close reading in ELA and across all content classes
- Novel study and integrated nonfiction text study in thematic units

## GOAL 2: MATHEMATICS

### ELEMENTARY AND MIDDLE MATHEMATICS

#### Goal 2: Mathematics

Students will be proficient in mathematics.

### BACKGROUND

The Valence approach to mathematics is built around a core math course with supplemental supports for all scholars and specific groups of scholars that need interventions. Following are the elements of the Valence math program:

- 1) Extended block math class that integrates procedural and conceptual mathematics instruction and includes both cognitively guided and explicit instruction in problem solving
- 2) Targeted standards-based intervention with grouping based on performance on grade level standard assessments
- 3) Supplemental intervention for small groups on the cusp of mastering grade level standards
- 4) Saturday Academy with foundational numeracy and problem solving for students with core numeracy gaps
- 5) Fast math practice during arrival for all students

Remote learning in 21-22 compromised several of these tools, but the school made its best effort to maintain as many as could be implemented in a remote learning model. Time and standards covered needed to be pared in order to maximize the utility of every minute of math instruction, but the school utilized a range of tools and creative methods for continuing to see samples of math work and continuing to model strong math work for students.

**METHOD**

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: NWEA MAP

**RESULTS AND EVALUATION**

Valence students achieved a median of 49<sup>th</sup> percentile growth in Reading in NWEA MAP during 2020-21, seeing similar results for students who began the year underperforming the proficiency bar. 49% of Valence students met or exceeded their MAP Growth goals in Mathematics, leaving 51% who did not. On average, Valence students grew 7.5 RIT points over the year in Mathematics, with an average of 8.3 RIT in 6<sup>th</sup> grade. This is one percentile point shy of meeting the growth measure in the school’s accountability plan.

Similarly to the school’s Reading scores, the Mathematics results tell a story of a pandemic that exacerbated existing inequalities. The school faced greater challenges than ever before to provide intensive supports to students with special needs. Students with IEPs grew at a median of the 29<sup>th</sup> percentile rate, substantially lower than the 49<sup>th</sup> percentile growth of the average student.

The gains earned by Valence students in math this year were hard earned, especially in a year that the school was fully remote while schools around the country, against whom MAP compares our students, were largely not. The Valence math team implemented quick data cycles and intellectual preparation processes in the second half of 2020-21, processes that will continue into future years to continue serving instruction for the school’s students.

**Mathematics**

| Measure  | Subgroup              | Target | Tested | Results | Met? |
|--|-----------------------|--------|--------|---------|------|
| Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.                       | All students          | 50     | 214    | 49      | No   |
| Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration. | Low initial achievers | 55     | 145    | 49      | No   |



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|  |   |     |     |     |    |
|--|---|-----|-----|-----|----|
| Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.                   | Students with disabilities <sup>3</sup> | 49  | 34  | 29  | No |
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. <sup>4</sup> | 2+ students                             | 75% | 103 | 24% | No |

| Grades | All Students                      |               | Enrolled in at least their Second Year |               |
|--------|-----------------------------------|---------------|--|---------------|
|        | Percent Proficient <sup>[1]</sup> | Number Tested | Percent Proficient                     | Number Tested |
| 3      |                                   |               |  |               |
| 4      |                                   |               |  |               |
| 5      | 7%                                | 76            |  | 0             |
| 6      | 11%                               | 133           | 14%                                    | 103           |
| 7      |                                   |               |  |               |
| 8      |                                   |               |  |               |
| All    | 9%                                | 209           | 14%                                    | 103           |

### ADDITIONAL CONTEXT AND EVIDENCE

MAP Growth assessments were conducted in the school's remote & pod context, with some students in the building and others working from home. Some students took the assessments truly in one sitting, and others came and went, their assessments auto-pausing up to 10 times throughout a single test. The school made every attempt to set and maintain expectations for test integrity, but there's only so much that a teacher or dean can do to manage the behavior of a child sitting miles away in the comfort of their bedroom. The school has made some minor attempts to eliminate data that appears to be clearly the result of either pure guessing or intervention from an

<sup>3</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

<sup>4</sup> <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

older and higher-leveled family member, but nonetheless, the growth data we analyze above must be interpreted to have a greater margin of error than it might have with tests given within a controlled testing environment.

### SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

Following the first half of the 2019-2020 school year, Valence's internal assessments and nationally normed assessments provided promising but only preliminary evidence that the school would meet its growth goals and comparative measure goals using the tools laid out in the charter. Now, after an additional year of remote learning without the full toolset to meet the needs of its young mathematicians, the school is nonetheless hopeful to make up lost time to meet growth goals in the long term, but the school must return to full in-person learning to be able to do so.

### ACTION PLAN

The school will continue to target skills in data cycles and using intellectual preparation meetings and collaboration. The school also plans to target the needs of students at academic risk by training all teachers in cognitively guided instruction for intervention blocks in order to target gaps in numeracy and foundational mathematical thinking.

## GOAL 3: SCIENCE

### ELEMENTARY AND MIDDLE SCIENCE

#### Goal 3: Science

Students will be proficient in science.

### BACKGROUND

Valence science is built around the Next Generation Science Standards (NGSS), training scholars in both the knowledge foundational to science and the practice of science. The curriculum for fifth grade builds knowledge in multiple scientific disciplines to establish foundations in areas of physical science, chemistry, and earth science, as well as to develop scholars' engagement in experimentation. The fifth grade science program includes a fall science fair and a spring engineering and design project, both of which develop habits in the practice of science atop knowledge of science. In tandem with the school's computer science program, which launches in the sixth grade, and its robotics program, which launches in the seventh grade, Valence students are prepared to solve complex problems.

During 2020-21, students in science continued to receive NGSS-based instruction in the scope and sequence of the science course, though only a half-year in each of fifth and sixth grade. The school pivoted mostly away from attempts at experiment-based science instruction for the remote year.

### METHOD

The school administered internally developed assessments in 2020-21 aligned to the Disciplinary Core Ideas taught in each unit. Students were also assessed using rubrics aligned to NGSS Science and Engineering Practices. Because the next standardized assessment in science is not administered until the eighth grade, no alignment to this assessment is practical with two to three years until the assessment, but parts of its knowledge tested are included in the knowledge of the fifth grade curriculum.

### RESULTS AND EVALUATION

The school has no externally validated evidence to support whether students are on track for proficiency on the eighth grade science exam.

### ADDITIONAL CONTEXT AND EVIDENCE

Valence has no basis for year-to-year trends at this time. The school plans to adopt an NGSS-aligned curriculum and assessment suite for 2021-22.

### SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

The school has planned toward meeting the science proficiency goal but has no measure yet to determine its success.

### ACTION PLAN

Valence will adopt science curricula aligned to NGSS standards and designed for students to become more knowledgeable in science and better practitioners of science and engineering.

## GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found [here](#).

#### Goal 7: Absolute Measure

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

### METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

### RESULTS AND EVALUATION

Valence College Prep is in good standing.

### ADDITIONAL EVIDENCE

Valence College Prep is in its second year and thus has been in Good Standing for the duration of the current accountability period.

Accountability Status by Year

| Year    | Status        |
|---------|---------------|
| 2018-19 | n/a           |
| 2019-20 | Good Standing |
| 2020-21 | Good Standing |

## APPENDIX A: DATA REPORTING TABLES

The following section contains tables for reporting grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and i-Ready assessments. Schools that administer other nationally-normed assessments or internally-developed assessment should modify these tables as necessary.

Paste the completed tables in the “Results and Evaluation” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

### NWEA

| 2020-21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results  |   |                  |        |         |          |
|--|---|------------------|--------|---------|----------|
| Measure  | Subgroup                                | Target           | Tested | Results | Met?     |
| Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.   | All students                            | 50               | [#]    | [X]     | [Yes/No] |
| Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.                   | Low initial achievers                   | 55               | [#]    | [X]     | [Yes/No] |
| Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school. | Students with disabilities <sup>5</sup> | [X] <sup>6</sup> | [#]    | [X]     | [Yes/No] |

<sup>5</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

<sup>6</sup> Target should reflect the median growth percentile for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median growth percentile of all students at the school not included in that subpopulation.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|  |             |     |     |     |          |
|--|-------------|-----|-----|-----|----------|
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. <sup>7</sup> | 2+ students | 75% | [#] | [%] | [Yes/No] |
|--|-------------|-----|-----|-----|----------|

### End of Year Performance on 2020-21 NWEA MAP [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

| Grades | All Students                    |               | Enrolled in at least their Second Year |               |
|--------|---------------------------------|---------------|--|---------------|
|        | Percent Proficient <sup>8</sup> | Number Tested | Percent Proficient                     | Number Tested |
| 3      |                                 |               |  |               |
| 4      |                                 |               |  |               |
| 5      |                                 |               |  |               |
| 6      |                                 |               |  |               |
| 7      |                                 |               |  |               |
| 8      |                                 |               |  |               |
| All    |                                 |               |  |               |

### End of Year Growth on 2020-21 NWEA MAP [ELA/Mathematics] Assessment By All Students

| Grades | Median Growth Percentile | Number Tested |
|--------|--------------------------|---------------|
| 3      |                          |               |
| 4      |                          |               |
| 5      |                          |               |
| 6      |                          |               |
| 7      |                          |               |
| 8      |                          |               |
| All    |                          |               |

## I-READY

### 2020-21 i-Ready [ELA/Mathematics] Assessment End of Year Results

<sup>7</sup> <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

<sup>8</sup> Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

| Measure   | Subgroup                                | Target            | Tested | Results | Met?     |
|---|---|-------------------|--------|---------|----------|
| Measure 1: Each year, the school's median percent progress to Annual Typical Growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be equal to or greater than 100%.  | All students                            | 100%              | [#]    | [%]     | [Yes/No] |
| Measure 2: Each year, the school's median percent progress to Annual Typical Growth of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration.  | Low initial achievers                   | 110%              | [#]    | [%]     | [Yes/No] |
| Measure 3: Each year, the median percent progress to Annual Typical Growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median percent progress to Annual Typical Growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school. | Students with disabilities <sup>9</sup> | [%] <sup>10</sup> | [#]    | [%]     | [Yes/No] |
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will score at the <i>mid on-grade level</i> or above scale score for the year-end assessment.  | 2+ students                             | 75%               | [#]    | [%]     | [Yes/No] |

### End of Year Performance on 2020-21 i-Ready [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

| Grades | All Students                        |               | Enrolled in at least their Second Year |               |
|--------|-------------------------------------|---------------|--|---------------|
|        | Percent Mid-On Grade Level or Above | Number Tested | Percent Mid-On Grade Level or Above    | Number Tested |
| 3      |                                     |               |  |               |
| 4      |                                     |               |  |               |
| 5      |                                     |               |  |               |
| 6      |                                     |               |  |               |

<sup>9</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, homeless students, etc.), please explain the rationale in the narrative section

<sup>10</sup> Target should reflect the median percent of progress to Annual Typical Growth for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median percent of progress to Annual Typical Growth of all students at the school not included in that subpopulation.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|     |  |  |  |  |
|-----|--|--|--|--|
| 7   |  |  |  |  |
| 8   |  |  |  |  |
| All |  |  |  |  |

### End of Year Growth on 2020-21 i-Ready [ELA/Mathematics] Assessment By All Students

| Grades | Median Percent of Annual Typical Growth | Number Tested |
|--------|---|---------------|
| 3      |   |               |
| 4      |   |               |
| 5      |   |               |
| 6      |   |               |
| 7      |   |               |
| 8      |   |               |
| All    |   |               |





**Transmittal Form**  
**Annual Financial Statement Audit Report**  
*for SUNY Authorized Charter Schools*

|                              |  |
|------------------------------|--|
| Charter School Name:         | Valence College Preparatory Charter School |
| Audit Period:                | 2020-21                                    |
| Prior Period:                | 2019-20                                    |
| Report Due Date:             | Monday, November 1, 2021                   |
| School Fiscal Contact Name:  | Bryson Wilson                              |
| School Fiscal Contact Email: | [REDACTED]                                 |
| School Fiscal Contact Phone: | [REDACTED]                                 |
| School Audit Firm Name:      | Schall & Ashenfarb                         |
| School Audit Contact Name:   | Joseph Albano                              |
| School Audit Contact Email:  | [REDACTED]                                 |
| School Audit Contact Phone:  | [REDACTED]                                 |

**SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:**

Online Portal: <https://my.epicenternow.org/>

**Required 8 Items:**

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

**And, if applicable:**

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

|  | <i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i> |
|--|---|
| 4) Management Letter   |   |
| 5) Management Letter Response  |   |
| 6) Form 990; or Extension Form 8868                                    |   |
| 7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F |   |
| 8) Corrective Action Plan  |   |



**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**

**Statement of Activities**

**as of June 30, 2021**

|   | 2020-21                    |                         |                     | 2019-20             |
|---|----------------------------|-------------------------|---------------------|---------------------|
|   | Without Donor Restrictions | With Donor Restrictions | Total               | Total               |
| <b>REVENUE, GAINS AND OTHER SUPPORT</b>           |                            |                         |                     |                     |
| Public School District                            |                            |                         |                     |                     |
| Resident Student Enrollment                       | \$ 3,599,556               | \$ -                    | \$ 3,599,556        | \$ 1,866,375        |
| Students with disabilities                        | 474,618                    | -                       | 474,618             | 209,929             |
| Grants and Contracts                              |                            |                         |                     |                     |
| State and local                                   |                            |                         | -                   |                     |
| Federal - Title and IDEA                          |                            |                         | -                   |                     |
| Federal - Other                                   | 227,814                    | -                       | 227,814             | 871,963             |
| Other   |                            |                         | -                   |                     |
| NYC DoE Rental Assistance                         | 1,052,000                  | -                       | 1,052,000           | 539,000             |
| Food Service/Child Nutrition Program              |                            |                         | -                   |                     |
| <b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>     | <b>5,353,988</b>           | <b>-</b>                | <b>5,353,988</b>    | <b>3,487,267</b>    |
| <b>EXPENSES</b>                                   |                            |                         |                     |                     |
| Program Services                                  |                            |                         |                     |                     |
| Regular Education                                 | \$ 3,008,078               | \$ -                    | \$ 3,008,078        | \$ 1,750,618        |
| Special Education                                 | 562,648                    | -                       | 562,648             | 311,039             |
| Other Programs                                    | -                          | -                       | -                   | -                   |
| Total Program Services                            | 3,570,726                  | -                       | 3,570,726           | 2,061,657           |
| Management and general                            | 744,375                    | -                       | 744,375             | 743,572             |
| Fundraising                                       | -                          | -                       | -                   | -                   |
| <b>TOTAL OPERATING EXPENSES</b>                   | <b>4,315,101</b>           | <b>-</b>                | <b>4,315,101</b>    | <b>2,805,229</b>    |
| <b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b> | <b>1,038,887</b>           | <b>-</b>                | <b>1,038,887</b>    | <b>682,038</b>      |
| <b>SUPPORT AND OTHER REVENUE</b>                  |                            |                         |                     |                     |
| Contributions                                     |                            |                         |                     |                     |
| Foundations                                       | \$ -                       | \$ -                    | \$ -                | \$ -                |
| Individuals                                       | 30,085                     | -                       | 30,085              | 342,979             |
| Corporations                                      | -                          | -                       | -                   | -                   |
| Fundraising                                       |                            |                         |                     |                     |
| Interest income                                   |                            |                         |                     |                     |
| Miscellaneous income                              | 6                          | -                       | 6                   | 2,118               |
| Net assets released from restriction              | 140,692                    | -                       | 140,692             | -                   |
| <b>TOTAL SUPPORT AND OTHER REVENUE</b>            | <b>170,783</b>             | <b>-</b>                | <b>170,783</b>      | <b>345,097</b>      |
| <b>CHANGE IN NET ASSETS</b>                       | <b>1,209,670</b>           | <b>-</b>                | <b>1,209,670</b>    | <b>1,027,135</b>    |
| NET ASSETS BEGINNING OF YEAR                      | 1,027,135                  | -                       | 1,027,135           | -                   |
| PRIOR YEAR/PERIOD ADJUSTMENTS                     | -                          | -                       | -                   | -                   |
| <b>NET ASSETS END OF YEAR</b>                     | <b>\$ 2,236,805</b>        | <b>\$ -</b>             | <b>\$ 2,236,805</b> | <b>\$ 1,027,135</b> |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**  
**Statement of Cash Flows**  
**as of June 30, 2021**

|   | <u>2020-21</u>      | <u>2019-20</u>      |
|---|---------------------|---------------------|
| <b>CASH FLOWS - OPERATING ACTIVITIES</b>                    |                     |                     |
| Increase (decrease) in net assets                           | \$ 1,209,670        | \$ 1,027,135        |
| Revenues from School Districts                              | -                   | -                   |
| Accounts Receivable   |                     |                     |
| Due from School Districts                                   | 1,661               | -                   |
| Depreciation  | 83,224              | 31,029              |
| Grants Receivable   | (163,694)           | (71,636)            |
| Due from NYS  | -                   | -                   |
| Grant revenues  | -                   | -                   |
| Prepaid Expenses  | (75,549)            | (105,416)           |
| Accounts Payable  | (16,988)            | 288,731             |
| Accrued Expenses  | -                   | -                   |
| Accrued Liabilities   |                     |                     |
| Contributions and fund-raising activities                   | -                   | -                   |
| Miscellaneous sources                                       | -                   | -                   |
| Deferred Revenue  | -                   | -                   |
| Interest payments   | -                   | -                   |
| Other   | (250,000)           | (87,750)            |
| Other   | -                   | -                   |
| <b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>          | <b>\$ 788,324</b>   | <b>\$ 1,082,093</b> |
| <b>CASH FLOWS - INVESTING ACTIVITIES</b>                    |                     |                     |
| Purchase of equipment                                       | (319,289)           | (249,578)           |
| Other   | -                   | -                   |
| <b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>          | <b>\$ (319,289)</b> | <b>\$ (249,578)</b> |
| <b>CASH FLOWS - FINANCING ACTIVITIES</b>                    |                     |                     |
| Principal payments on long-term debt                        | -                   | -                   |
| Other   | -                   | -                   |
| <b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>          | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b> | <b>\$ 469,035</b>   | <b>\$ 832,515</b>   |
| Cash at beginning of year                                   | 832,515             | -                   |
| <b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>             | <b>\$ 1,301,550</b> | <b>\$ 832,515</b>   |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**  
**Statement of Functional Expenses**  
**as of June 30, 2021**

|  | No. of Positions | 2020-21             |                   |                 |                     |                     |                        |                   | 2019-20             |                     |
|--|------------------|---------------------|-------------------|-----------------|---------------------|---------------------|------------------------|-------------------|---------------------|---------------------|
|  |                  | Program Services    |                   |                 |                     | Supporting Services |                        |                   | Total               | Total               |
|  |                  | Regular Education   | Special Education | Other Education | Total               | Fund-raising        | Management and General | Total             |                     |                     |
| Personnel Services Costs                                   |                  | \$                  | \$                | \$              | \$                  | \$                  | \$                     | \$                | \$                  | \$                  |
| Administrative Staff Personnel                             | 6.00             | 278,249             | -                 | -               | 278,249             | -                   | 191,976                | 191,976           | 470,225             | 1,277,923           |
| Instructional Personnel                                    | 28.00            | 1,145,046           | 266,221           | -               | 1,411,267           | -                   | -                      | -                 | 1,411,267           | -                   |
| Non-Instructional Personnel                                | -                | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Total Salaries and Staff                                   | 34.00            | 1,423,295           | 266,221           | -               | 1,689,516           | -                   | 191,976                | 191,976           | 1,881,492           | 1,277,923           |
| Fringe Benefits & Payroll Taxes                            |                  | 291,786             | 55,165            | -               | 346,951             | -                   | 38,650                 | 38,650            | 385,601             | 233,951             |
| Retirement   |                  | 21,169              | 3,372             | -               | 24,541              | -                   | 3,562                  | 3,562             | 28,103              | -                   |
| Management Company Fees                                    |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Legal Service  |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Accounting / Audit Services                                |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Other Purchased / Professional / Consulting Services       |                  | 26,503              | 4,957             | -               | 31,460              | -                   | 303,895                | 303,895           | 335,355             | 259,728             |
| Building and Land Rent / Lease / Facility Finance Interest |                  | 934,512             | 174,796           | -               | 1,109,308           | -                   | -                      | -                 | 1,109,308           | 586,907             |
| Repairs & Maintenance                                      |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Insurance  |                  | 45,508              | 8,512             | -               | 54,020              | -                   | 9,533                  | 9,533             | 63,553              | 39,485              |
| Utilities  |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Supplies / Materials                                       |                  | 71,455              | 13,365            | -               | 84,820              | -                   | -                      | -                 | 84,820              | 107,444             |
| Equipment / Furnishings                                    |                  | 57,021              | 10,666            | -               | 67,687              | -                   | 10,121                 | 10,121            | 77,808              | 78,797              |
| Staff Development  |                  | 26,882              | 5,028             | -               | 31,910              | -                   | 115,435                | 115,435           | 147,345             | 97,246              |
| Marketing / Recruitment                                    |                  | 36,283              | 6,787             | -               | 43,070              | -                   | -                      | -                 | 43,070              | 42,411              |
| Technology   |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Food Service   |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Student Services   |                  | -                   | -                 | -               | -                   | -                   | -                      | -                 | -                   | -                   |
| Office Expense   |                  | 3,554               | 665               | -               | 4,219               | -                   | 66,673                 | 66,673            | 70,892              | 42,323              |
| Depreciation   |                  | 70,110              | 13,114            | -               | 83,224              | -                   | -                      | -                 | 83,224              | 31,029              |
| OTHER  |                  | -                   | -                 | -               | -                   | -                   | 4,530                  | 4,530             | 4,530               | 7,985               |
| <b>Total Expenses</b>                                      |                  | <b>\$ 3,008,078</b> | <b>\$ 562,648</b> | <b>\$ -</b>     | <b>\$ 3,570,726</b> | <b>\$ -</b>         | <b>\$ 744,375</b>      | <b>\$ 744,375</b> | <b>\$ 4,315,101</b> | <b>\$ 2,805,229</b> |



**Transmittal Form**  
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*for SUNY Authorized Charter Schools*

|                              |                              |
|------------------------------|------------------------------|
| Charter School Name:         | Select from drop-down list → |
| Audit Period:                | Select from drop-down list → |
| Prior Period:                | Select from drop-down list → |
| Report Due Date:             | Monday, November 1, 2021     |
| School Fiscal Contact Name:  | enter name                   |
| School Fiscal Contact Email: | enter email address          |
| School Fiscal Contact Phone: | enter phone number           |
| School Audit Firm Name:      | enter firm name              |
| School Audit Contact Name:   | enter name                   |
| School Audit Contact Email:  | enter email address          |
| School Audit Contact Phone:  | enter phone number           |

**SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:**

Online Portal: <https://my.epicenternow.org/>

**Required 8 Items:**

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

**And, if applicable:**

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

|  | <i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i> |
|--|---|
| 4) Management Letter   |   |
| 5) Management Letter Response  |   |
| 6) Form 990; or Extension Form 8868                                    |   |
| 7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F |   |
| 8) Corrective Action Plan  |   |



Enter Charter School Name on "Transmittal Form & School Info" tab

**Statement of Activities  
as of June 30, ?**

Enter Audit Period and Prior Period on "Transmittal Form & School Info" tab

|   | ?                             |                            | Total | ?    |
|---|-------------------------------|----------------------------|-------|------|
|   | Without Donor<br>Restrictions | With Donor<br>Restrictions |       |      |
| <b>REVENUE, GAINS AND OTHER SUPPORT</b>           |                               |                            |       |      |
| Public School District                            |                               |                            |       |      |
| Resident Student Enrollment                       | \$ -                          | \$ -                       | \$ -  | \$ - |
| Students with disabilities                        | -                             | -                          | -     | -    |
| Grants and Contracts                              |                               |                            |       |      |
| State and local                                   | -                             | -                          | -     | -    |
| Federal - Title and IDEA                          | -                             | -                          | -     | -    |
| Federal - Other                                   | -                             | -                          | -     | -    |
| Other   | -                             | -                          | -     | -    |
| NYC DoE Rental Assistance                         | -                             | -                          | -     | -    |
| Food Service/Child Nutrition Program              | -                             | -                          | -     | -    |
| <b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>     | -                             | -                          | -     | -    |
| <b>EXPENSES</b>                                   |                               |                            |       |      |
| Program Services                                  |                               |                            |       |      |
| Regular Education                                 | \$ -                          | \$ -                       | \$ -  | \$ - |
| Special Education                                 | -                             | -                          | -     | -    |
| Other Programs                                    | -                             | -                          | -     | -    |
| Total Program Services                            | -                             | -                          | -     | -    |
| Management and general                            | -                             | -                          | -     | -    |
| Fundraising                                       | -                             | -                          | -     | -    |
| <b>TOTAL OPERATING EXPENSES</b>                   | -                             | -                          | -     | -    |
| <b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b> | -                             | -                          | -     | -    |
| <b>SUPPORT AND OTHER REVENUE</b>                  |                               |                            |       |      |
| Contributions                                     |                               |                            |       |      |
| Foundations                                       | \$ -                          | \$ -                       | \$ -  | \$ - |
| Individuals                                       | -                             | -                          | -     | -    |
| Corporations                                      | -                             | -                          | -     | -    |
| Fundraising                                       | -                             | -                          | -     | -    |
| Interest income                                   | -                             | -                          | -     | -    |
| Miscellaneous income                              | -                             | -                          | -     | -    |
| Net assets released from restriction              | -                             | -                          | -     | -    |
| <b>TOTAL SUPPORT AND OTHER REVENUE</b>            | -                             | -                          | -     | -    |
| <b>CHANGE IN NET ASSETS</b>                       | -                             | -                          | -     | -    |
| NET ASSETS BEGINNING OF YEAR                      | -                             | -                          | -     | -    |
| PRIOR YEAR/PERIOD ADJUSTMENTS                     | -                             | -                          | -     | -    |
| <b>NET ASSETS END OF YEAR</b>                     | \$ -                          | \$ -                       | \$ -  | \$ - |



Enter Charter School Name on "Transmittal Form & School Info" tab

**Statement of Cash Flows  
as of June 30, ?**

Enter Audit Period and Prior Period on "Transmittal Form & School Info" tab

|   | ?    | ?    |
|---|------|------|
| <b>CASH FLOWS - OPERATING ACTIVITIES</b>                    |      |      |
| Increase (decrease) in net assets                           | \$ - | \$ - |
| Revenues from School Districts                              | -    | -    |
| Accounts Receivable   | -    | -    |
| Due from School Districts                                   | -    | -    |
| Depreciation  | -    | -    |
| Grants Receivable   | -    | -    |
| Due from NYS  | -    | -    |
| Grant revenues  | -    | -    |
| Prepaid Expenses  | -    | -    |
| Accounts Payable  | -    | -    |
| Accrued Expenses  | -    | -    |
| Accrued Liabilities   | -    | -    |
| Contributions and fund-raising activities                   | -    | -    |
| Miscellaneous sources                                       | -    | -    |
| Deferred Revenue  | -    | -    |
| Interest payments   | -    | -    |
| Other   | -    | -    |
| Other   | -    | -    |
| <b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>          | \$ - | \$ - |
| <b>CASH FLOWS - INVESTING ACTIVITIES</b>                    |      |      |
| Purchase of equipment                                       | -    | -    |
| Other   | -    | -    |
| <b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>          | \$ - | \$ - |
| <b>CASH FLOWS - FINANCING ACTIVITIES</b>                    |      |      |
| Principal payments on long-term debt                        | -    | -    |
| Other   | -    | -    |
| <b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>          | \$ - | \$ - |
| <b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b> | \$ - | \$ - |
| Cash at beginning of year                                   | -    | -    |
| <b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>             | \$ - | \$ - |





**Valence College Preparatory  
Charter School**

**2020-21 ACCOUNTABILITY PLAN  
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

August 16, 2021

By Mitchell Flax, Head of School

97-29 64<sup>th</sup> Rd, Rego Park, NY 11374

(646) 854-8414

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Mitchell Flax, Head of School, prepared this 2020-21 Accountability Progress Report on behalf of the school’s board of trustees:

| Trustee’s Name    | Board Position                            |                                      |
|-------------------|---|--------------------------------------|
|                   | Office (e.g. Chair, Treasurer, Secretary) | Committees (e.g. Finance, Executive) |
| Angie Guerrero    | Chair                                     | Governance                           |
| Arjun Kapoor      | Treasurer                                 | Finance                              |
| Tony Shan         | Secretary                                 | Governance                           |
| Elisabeth Shovers | Vice Chair                                | Committees                           |
| Jose Santiago     | Trustee                                   | Committees                           |
| Ahmed Khan***     | Trustee                                   | Finance                              |
| Shruti Chopra     | Trustee                                   | Governance                           |
| Dena Soffer       | Trustee                                   | Committees                           |
| Sandra Matthews   | Trustee                                   | Committees                           |

\*\*\* At the time of this report, Mr. Khan’s addition to the Board has been approved by the Board but not yet by the Institute.

**Mitchell Flax has served as Head of School since 2019.**

## SCHOOL OVERVIEW

Valence College Prep equips scholars in grades five through eight (but just grades 5-6 in 2020-21) with the academic skills, professional habits, and strength of character to graduate from college and lead lives of opportunity. The school is founded on the belief that every child can excel academically, deserves to be held to high expectations, and should be supported to reach them.

Valence opened in Fall 2019 and educated 117 scholars in grade five in the 2019-2020 school year, then 218 scholars in grades five and six in the 2020-2021 school year.

Valence is built on seven core beliefs:

1. An intentionally structured school environment drives academic achievement
2. Excellent teaching yields strong academic performance
3. Success requires skills to solve challenging problems
4. Character underpins success in college and life
5. Literacy unlocks achievement as a learner
6. Applying a growth mindset ensures a drive toward mastery
7. Family partnerships support student success

After two versions of pandemic learning during the Spring of 2020, the school created a hybrid learning program in the Fall of 2020 and eventually a remote and pod learning program in the Winter/Spring of 2021 as it adapted to the needs of scholars and learning evidenced. The school’s Fall hybrid learning placed two teachers in every class with two rotating in-person cohorts coming in and out of the building. This model was manageable for teachers but was very challenging for remote-only scholars, and when all instruction returned to remote mode in November 2020, it became apparent that this model was unsustainable. The school refocused itself on the quality of remote instruction, training all teachers in the use of Pear Deck for engagement of small groups, shortened periods and it made cohorts smaller in order to reduce class sizes and increase the ratio of student-teacher feedback over remote learning. The school also hired additional staff and opened learning pods in the building, which allowed students with needs for a safe learning space, food, and fast internet access to have such a space in the school, which substantially increased attendance for scholars with needs for these resources.

## ENROLLMENT SUMMARY

| School Enrollment by Grade Level and School Year |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
|--|---|---|---|---|---|-----|-----|---|---|---|----|----|----|-------|
| School Year                                      | K | 1 | 2 | 3 | 4 | 5   | 6   | 7 | 8 | 9 | 10 | 11 | 12 | Total |
| 2016-17  |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
| 2017-18  |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
| 2018-19  |   |   |   |   |   |     |     |   |   |   |    |    |    |       |
| 2019-20  |   |   |   |   |   | 117 |     |   |   |   |    |    |    |       |
| 2020-21  |   |   |   |   |   | 78  | 140 |   |   |   |    |    |    |       |

## GOAL 1: ENGLISH LANGUAGE ARTS

### ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

#### Goal 1: English Language Arts

Students will be proficient in English language arts.

#### BACKGROUND

The Valence approach to ELA is multi-pronged to support scholars in their literacy with a range of methods.

- 1) Extended block ELA class combining reading and writing, rooted in novel study and using nonfiction text to contextualize novel settings and create thematic units
- 2) Reading Circle block dedicated to small group intervention for lower readers, including phonics instruction for beginning readers, and book clubs for higher readers
- 3) Independent Reading block for scholars to choose their own texts, with a word total goal for each scholar for the year
- 4) Text-based instruction in Science and Social Studies
- 5) Writing instruction and oral performance in Performing Arts
- 6) Supplemental intervention for struggling readers during arrival and PM homework blocks
- 7) Targeted standards-based intervention with grouping based on performance on grade level standard assessments

The shift to remote learning compromised several of these tools, but the school made its best effort to maintain as many as could be implemented in a hybrid learning model and later our remote learning model with learning pods. Students maintained ELA class daily, but classes' length could not be extended because of the limited tolerance of all parties for screen time for class time. Students were provided small group interventions on their instructional reading level, as well as independent reading books targeted to their level. The school maintained its Performing Arts program and had performances organized and performed via video, leveraging isolation for its assets. The primary losses to pandemic learning were in the volume of instruction that could be provided and in the frequency and quality of feedback that were able to be provided, areas in which the school worked to develop in the remote setting throughout the year.

#### METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: **NWEA MAP**

#### RESULTS AND EVALUATION

Valence students achieved a median of 44<sup>th</sup> percentile growth in Reading in NWEA MAP during 2020-21, seeing similar results for students who began the year underperforming the proficiency

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

bar. 42% of Valence students met or exceeded their MAP Growth goals in Reading, leaving 58% who did not. On average, Valence students grew 5.8 RIT points over the year in Reading.

The school’s Reading MAP Growth results tell a story of a pandemic that exacerbated existing inequalities. The school faced greater challenges than ever before to provide intensive supports to students with special needs and those at greater academic risk, and while the school’s pod and intervention programs allowed some extremely strong gains for individual students, it was also easier than ever for some students to opt out of provided interventions. Students with IEPs grew at a median of the 24<sup>th</sup> percentile rate.

The school is unsatisfied with the absolute mastery rate demonstrated at the close of the 2020-21 school year, as it is insufficient to place our students on a path to college success. The school’s primary tools for increasing reading skills, in-person small group instruction at a student’s instructional level, targeted close reading instruction with grade level texts, and sustained independent reading of texts of students’ choice, will all return to full service in the upcoming school year, and the school expects that these tools will drive progress in each measure for Reading growth among Valence students.

### Reading

| Measure  | Subgroup                                | Target | Tested | Results | Met? |
|--|---|--------|--------|---------|------|
| Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.   | All students                            | 50     | 209    | 44      | No   |
| Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.                   | Low initial achievers                   | 55     | 140    | 45      | No   |
| Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school. | Students with disabilities <sup>1</sup> | 44     | 34     | 24      | No   |

<sup>1</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|  |             |     |     |     |    |
|--|-------------|-----|-----|-----|----|
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. <sup>2</sup> | 2+ students | 75% | 102 | 23% | No |
|--|-------------|-----|-----|-----|----|

| Grades | All Students                      |               | Enrolled in at least their Second Year |               |
|--------|-----------------------------------|---------------|--|---------------|
|        | Percent Proficient <sup>[1]</sup> | Number Tested | Percent Proficient                     | Number Tested |
| 3      |                                   |               |  |               |
| 4      |                                   |               |  |               |
| 5      | 18%                               | 74            |  | 0             |
| 6      | 25%                               | 130           | 32%                                    | 102           |
| 7      |                                   |               |  |               |
| 8      |                                   |               |  |               |
| All    | 23%                               | 204           | 32%                                    | 102           |

### ADDITIONAL CONTEXT AND EVIDENCE

MAP Growth assessments were conducted in the school’s remote & pod context, with some students in the building and others working from home. Some students took the assessments truly in one sitting, and others came and went, their assessments auto-pausing up to 10 times throughout a single test. The school made every attempt to set and maintain expectations for test integrity, but there’s only so much that a teacher or dean can do to manage the behavior of a child sitting miles away in the comfort of their bedroom. The school has made some minor attempts to eliminate data that appears to be clearly the result of either pure guessing or intervention from an older and higher-leveled family member, but nonetheless, the growth data we analyze above must be interpreted to have a greater margin of error than it might have with tests given within a controlled testing environment.

### SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

Following the first half of the 2019-2020 school year, Valence’s internal assessments and nationally normed assessments provided promising but only preliminary evidence that the school would meet its growth goals and comparative measure goals using the tools laid out in the charter. Now, after an additional year of remote learning without the full toolset to meet the needs of readers, the

<sup>2</sup> <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.



school is nonetheless hopeful to make up lost time to meet growth goals in the long term, but the school must return to full in-person learning to be able to do so.

### ACTION PLAN

Valence will continue to develop and iterate on its model to target the literacy skills required to meet the school's accountability goals. The efficacy of these structures driven by professional development is the greatest area for growth in the school's current trajectory. The school plans to target the following structures and maximize their efficacy in the 2021-22 school year:

- Reading Circle small group guided reading, using STEP assessment for skills need identification
- Close reading in ELA and across all content classes
- Novel study and integrated nonfiction text study in thematic units

## GOAL 2: MATHEMATICS

### ELEMENTARY AND MIDDLE MATHEMATICS

#### Goal 2: Mathematics

Students will be proficient in mathematics.

### BACKGROUND

The Valence approach to mathematics is built around a core math course with supplemental supports for all scholars and specific groups of scholars that need interventions. Following are the elements of the Valence math program:

- 1) Extended block math class that integrates procedural and conceptual mathematics instruction and includes both cognitively guided and explicit instruction in problem solving
- 2) Targeted standards-based intervention with grouping based on performance on grade level standard assessments
- 3) Supplemental intervention for small groups on the cusp of mastering grade level standards
- 4) Saturday Academy with foundational numeracy and problem solving for students with core numeracy gaps
- 5) Fast math practice during arrival for all students

Remote learning in 21-22 compromised several of these tools, but the school made its best effort to maintain as many as could be implemented in a remote learning model. Time and standards covered needed to be pared in order to maximize the utility of every minute of math instruction, but the school utilized a range of tools and creative methods for continuing to see samples of math work and continuing to model strong math work for students.

**METHOD**

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: NWEA MAP

**RESULTS AND EVALUATION**

Valence students achieved a median of 49<sup>th</sup> percentile growth in Reading in NWEA MAP during 2020-21, seeing similar results for students who began the year underperforming the proficiency bar. 49% of Valence students met or exceeded their MAP Growth goals in Mathematics, leaving 51% who did not. On average, Valence students grew 7.5 RIT points over the year in Mathematics, with an average of 8.3 RIT in 6<sup>th</sup> grade. This is one percentile point shy of meeting the growth measure in the school’s accountability plan.

Similarly to the school’s Reading scores, the Mathematics results tell a story of a pandemic that exacerbated existing inequalities. The school faced greater challenges than ever before to provide intensive supports to students with special needs. Students with IEPs grew at a median of the 29<sup>th</sup> percentile rate, substantially lower than the 49<sup>th</sup> percentile growth of the average student.

The gains earned by Valence students in math this year were hard earned, especially in a year that the school was fully remote while schools around the country, against whom MAP compares our students, were largely not. The Valence math team implemented quick data cycles and intellectual preparation processes in the second half of 2020-21, processes that will continue into future years to continue serving instruction for the school’s students.

**Mathematics**

| Measure  | Subgroup              | Target | Tested | Results | Met? |
|--|-----------------------|--------|--------|---------|------|
| Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.                       | All students          | 50     | 214    | 49      | No   |
| Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration. | Low initial achievers | 55     | 145    | 49      | No   |

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|  |   |     |     |     |    |
|--|---|-----|-----|-----|----|
| Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school.                   | Students with disabilities <sup>3</sup> | 49  | 34  | 29  | No |
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. <sup>4</sup> | 2+ students                             | 75% | 103 | 24% | No |

| Grades | All Students                      |               | Enrolled in at least their Second Year |               |
|--------|-----------------------------------|---------------|--|---------------|
|        | Percent Proficient <sup>[1]</sup> | Number Tested | Percent Proficient                     | Number Tested |
| 3      |                                   |               |  |               |
| 4      |                                   |               |  |               |
| 5      | 7%                                | 76            |  | 0             |
| 6      | 11%                               | 133           | 14%                                    | 103           |
| 7      |                                   |               |  |               |
| 8      |                                   |               |  |               |
| All    | 9%                                | 209           | 14%                                    | 103           |

### ADDITIONAL CONTEXT AND EVIDENCE

MAP Growth assessments were conducted in the school's remote & pod context, with some students in the building and others working from home. Some students took the assessments truly in one sitting, and others came and went, their assessments auto-pausing up to 10 times throughout a single test. The school made every attempt to set and maintain expectations for test integrity, but there's only so much that a teacher or dean can do to manage the behavior of a child sitting miles away in the comfort of their bedroom. The school has made some minor attempts to eliminate data that appears to be clearly the result of either pure guessing or intervention from an

<sup>3</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

<sup>4</sup> <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

older and higher-leveled family member, but nonetheless, the growth data we analyze above must be interpreted to have a greater margin of error than it might have with tests given within a controlled testing environment.

### SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

Following the first half of the 2019-2020 school year, Valence's internal assessments and nationally normed assessments provided promising but only preliminary evidence that the school would meet its growth goals and comparative measure goals using the tools laid out in the charter. Now, after an additional year of remote learning without the full toolset to meet the needs of its young mathematicians, the school is nonetheless hopeful to make up lost time to meet growth goals in the long term, but the school must return to full in-person learning to be able to do so.

### ACTION PLAN

The school will continue to target skills in data cycles and using intellectual preparation meetings and collaboration. The school also plans to target the needs of students at academic risk by training all teachers in cognitively guided instruction for intervention blocks in order to target gaps in numeracy and foundational mathematical thinking.

## GOAL 3: SCIENCE

### ELEMENTARY AND MIDDLE SCIENCE

#### Goal 3: Science

Students will be proficient in science.

### BACKGROUND

Valence science is built around the Next Generation Science Standards (NGSS), training scholars in both the knowledge foundational to science and the practice of science. The curriculum for fifth grade builds knowledge in multiple scientific disciplines to establish foundations in areas of physical science, chemistry, and earth science, as well as to develop scholars' engagement in experimentation. The fifth grade science program includes a fall science fair and a spring engineering and design project, both of which develop habits in the practice of science atop knowledge of science. In tandem with the school's computer science program, which launches in the sixth grade, and its robotics program, which launches in the seventh grade, Valence students are prepared to solve complex problems.

During 2020-21, students in science continued to receive NGSS-based instruction in the scope and sequence of the science course, though only a half-year in each of fifth and sixth grade. The school pivoted mostly away from attempts at experiment-based science instruction for the remote year.

## METHOD

The school administered internally developed assessments in 2020-21 aligned to the Disciplinary Core Ideas taught in each unit. Students were also assessed using rubrics aligned to NGSS Science and Engineering Practices. Because the next standardized assessment in science is not administered until the eighth grade, no alignment to this assessment is practical with two to three years until the assessment, but parts of its knowledge tested are included in the knowledge of the fifth grade curriculum.

## RESULTS AND EVALUATION

The school has no externally validated evidence to support whether students are on track for proficiency on the eighth grade science exam.

## ADDITIONAL CONTEXT AND EVIDENCE

Valence has no basis for year-to-year trends at this time. The school plans to adopt an NGSS-aligned curriculum and assessment suite for 2021-22.

## SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

The school has planned toward meeting the science proficiency goal but has no measure yet to determine its success.

## ACTION PLAN

Valence will adopt science curricula aligned to NGSS standards and designed for students to become more knowledgeable in science and better practitioners of science and engineering.

## GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found [here](#).

### Goal 7: Absolute Measure

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

## METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

### RESULTS AND EVALUATION

Valence College Prep is in good standing.

### ADDITIONAL EVIDENCE

Valence College Prep is in its second year and thus has been in Good Standing for the duration of the current accountability period.

Accountability Status by Year

| Year    | Status        |
|---------|---------------|
| 2018-19 | n/a           |
| 2019-20 | Good Standing |
| 2020-21 | Good Standing |

## APPENDIX A: DATA REPORTING TABLES

The following section contains tables for reporting grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and i-Ready assessments. Schools that administer other nationally-normed assessments or internally-developed assessment should modify these tables as necessary.

Paste the completed tables in the “Results and Evaluation” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

### NWEA

| 2020-21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results  |   |                  |        |         |          |
|--|---|------------------|--------|---------|----------|
| Measure  | Subgroup                                | Target           | Tested | Results | Met?     |
| Measure 1: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.   | All students                            | 50               | [#]    | [X]     | [Yes/No] |
| Measure 2: Each year, the school's median growth percentile of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.                   | Low initial achievers                   | 55               | [#]    | [X]     | [Yes/No] |
| Measure 3: Each year, the median growth percentile of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school. | Students with disabilities <sup>5</sup> | [X] <sup>6</sup> | [#]    | [X]     | [Yes/No] |

<sup>5</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

<sup>6</sup> Target should reflect the median growth percentile for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median growth percentile of all students at the school not included in that subpopulation.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|  |             |     |     |     |          |
|--|-------------|-----|-----|-----|----------|
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. <sup>7</sup> | 2+ students | 75% | [#] | [%] | [Yes/No] |
|--|-------------|-----|-----|-----|----------|

### End of Year Performance on 2020-21 NWEA MAP [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

| Grades | All Students                    |               | Enrolled in at least their Second Year |               |
|--------|---------------------------------|---------------|--|---------------|
|        | Percent Proficient <sup>8</sup> | Number Tested | Percent Proficient                     | Number Tested |
| 3      |                                 |               |  |               |
| 4      |                                 |               |  |               |
| 5      |                                 |               |  |               |
| 6      |                                 |               |  |               |
| 7      |                                 |               |  |               |
| 8      |                                 |               |  |               |
| All    |                                 |               |  |               |

### End of Year Growth on 2020-21 NWEA MAP [ELA/Mathematics] Assessment By All Students

| Grades | Median Growth Percentile | Number Tested |
|--------|--------------------------|---------------|
| 3      |                          |               |
| 4      |                          |               |
| 5      |                          |               |
| 6      |                          |               |
| 7      |                          |               |
| 8      |                          |               |
| All    |                          |               |

## I-READY

### 2020-21 i-Ready [ELA/Mathematics] Assessment End of Year Results

<sup>7</sup> <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

<sup>8</sup> Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.



## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

| Measure   | Subgroup                                | Target            | Tested | Results | Met?     |
|---|---|-------------------|--------|---------|----------|
| Measure 1: Each year, the school's median percent progress to Annual Typical Growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students will be equal to or greater than 100%.  | All students                            | 100%              | [#]    | [%]     | [Yes/No] |
| Measure 2: Each year, the school's median percent progress to Annual Typical Growth of all 3 <sup>rd</sup> through 8 <sup>th</sup> grade students who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration.  | Low initial achievers                   | 110%              | [#]    | [%]     | [Yes/No] |
| Measure 3: Each year, the median percent progress to Annual Typical Growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students with disabilities at the school will be equal to or greater than the median percent progress to Annual Typical Growth of 3 <sup>rd</sup> through 8 <sup>th</sup> grade general education students at the school. | Students with disabilities <sup>9</sup> | [%] <sup>10</sup> | [#]    | [%]     | [Yes/No] |
| Measure 4: Each year, 75% of 3 <sup>rd</sup> through 8 <sup>th</sup> grade students enrolled in at least their second year at the school will score at the <i>mid on-grade level</i> or above scale score for the year-end assessment.  | 2+ students                             | 75%               | [#]    | [%]     | [Yes/No] |

### End of Year Performance on 2020-21 i-Ready [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

| Grades | All Students                        |               | Enrolled in at least their Second Year |               |
|--------|-------------------------------------|---------------|--|---------------|
|        | Percent Mid-On Grade Level or Above | Number Tested | Percent Mid-On Grade Level or Above    | Number Tested |
| 3      |                                     |               |  |               |
| 4      |                                     |               |  |               |
| 5      |                                     |               |  |               |
| 6      |                                     |               |  |               |

<sup>9</sup> Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, homeless students, etc.), please explain the rationale in the narrative section

<sup>10</sup> Target should reflect the median percent of progress to Annual Typical Growth for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median percent of progress to Annual Typical Growth of all students at the school not included in that subpopulation.

## 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

|     |  |  |  |  |
|-----|--|--|--|--|
| 7   |  |  |  |  |
| 8   |  |  |  |  |
| All |  |  |  |  |

### End of Year Growth on 2020-21 i-Ready [ELA/Mathematics] Assessment By All Students

| Grades | Median Percent of Annual Typical Growth | Number Tested |
|--------|---|---------------|
| 3      |   |               |
| 4      |   |               |
| 5      |   |               |
| 6      |   |               |
| 7      |   |               |
| 8      |   |               |
| All    |   |               |



**GENERAL INSTRUCTIONS FOR  
ANNUAL BUDGET/QUARTERLY REPORT**

**TEMPLATE TABS**




**1- GRAY tab contains the Instructions**

|                                     |  |
|-------------------------------------|--|
| <a href="#">Instructions</a>        | Provides description of tabs and input requirements. |
| <a href="#">Funding by District</a> | Charter School Tuition Rates                         |

**2- BLUE tabs require input of information**

|   |   |
|---|---|
| <a href="#">1.) Name of School</a>            | >Select school name from list.<br>>Enter contact information.   |
| <a href="#">2.) Enrollment</a>                | Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes:<br>>Enrollment by Grade<br>>Enrollment by District  |
| <a href="#">3.) Staffing Plan</a>             | Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes:<br>>Full Time Equivalent (FTE), by Position Category, By Quarter<br>>"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.  |
| <a href="#">4.) Yearly Budget</a>             | Enter Yearly Budget information. Includes:<br>>"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set)<br>>Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment."<br>>Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan."<br>>All other sources of revenue<br>>All expenses<br>>Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals. |
| <a href="#">5.) Balance Sheet</a>             | Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab.<br>>"Prior Year" column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.  |
| <a href="#">6.) Quarterly Report</a>          | Enter Actual Quarterly Report information. Includes:<br>>Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment."<br>>Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan."<br>>All other sources of revenue<br>>All expenses  |
| <a href="#">7.) Annual Report Requirement</a> | Complete when submitting Actual Quarter 4.  |

**CELL COLORS & GUIDANCE COMMENTS**

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE contain guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District**  
**\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



## ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

### Valence College Preparatory Charter School

#### SCHOOL

|              |  |
|--------------|--|
| <b>Name:</b> | Valence College Preparatory Charter School |
|--------------|--|

#### CONTACT INFORMATION

|                       |                      |
|-----------------------|----------------------|
| <b>Contact Name:</b>  | Bryson Wilson        |
| <b>Contact Title:</b> | EdTec Client Manager |
| <b>Contact Email:</b> | [REDACTED]           |
| <b>Contact Phone:</b> | [REDACTED]           |

#### REPORT PERIOD

|                               |         |
|-------------------------------|---------|
| <b>Current Academic Year:</b> | 2021-22 |
| <b>Prior Academic Year:</b>   | 2020-21 |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL  
2021-22**

**ENROLLMENT BY GRADES**

| GRADES                      | K | 1 | 2 | 3 | 4 | 5   | 6   | 7   | 8 | 9 | 10 | 11 | 12 |
|-----------------------------|---|---|---|---|---|-----|-----|-----|---|---|----|----|----|
| INITIAL BUDGETED ENROLLMENT |   |   |   |   |   | 112 | 112 | 112 |   |   |    |    |    |
| TOTAL ENROLLMENT = 336      |   |   |   |   |   |     |     |     |   |   |    |    |    |

**ENROLLMENT BY DISTRICT**

|   |                    | PRIOR YEAR        | ANNUAL BUDGET<br>TOTAL DISTRICTS/ENROLLMENT BY QUARTER |                             |                              |                             |                              |                             |                              |                             | ACTUAL QUARTERLY<br>TOTAL DISTRICTS/ENROLLMENT |                   |                   |                   |
|---|--------------------|-------------------|--|-----------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|--|-------------------|-------------------|-------------------|
|   |                    | ACTUAL            | QUARTER 1  |                             | QUARTER 2                    |                             | QUARTER 3                    |                             | QUARTER 4                    |                             | QUARTER 1                                      | QUARTER 2         | QUARTER 3         | QUARTER 4         |
|   |                    |                   | Original   | Revised                     | Original                     | Revised                     | Original                     | Revised                     | Original                     | Revised                     | Actual   | Actual            | Actual            | Actual            |
| NUMBER OF SCHOOL DISTRICTS ENROLLED:  |                    | 0                 | 1  | 0                           | 1                            | 0                           | 1                            | 0                           | 1                            | 0                           | 0  | 0                 | 0                 | 0                 |
| NUMBER OF STUDENTS ENROLLED:  |                    | 0                 | 336  | 0                           | 336                          | 0                           | 336                          | 0                           | 336                          | 0                           | 0  | 0                 | 0                 | 0                 |
| <b>*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.</b> |                    |                   |  |                             |                              |                             |                              |                             |                              |                             |  |                   |                   |                   |
|   |                    | PRIOR YEAR        | ANNUAL BUDGET<br>ENROLLMENT BY QUARTER                 |                             |                              |                             |                              |                             |                              |                             | ACTUAL ENROLLMENT BY QUARTER                   |                   |                   |                   |
|   |                    | 2020-21           | QUARTER 1  |                             | QUARTER 2                    |                             | QUARTER 3                    |                             | QUARTER 4                    |                             | QUARTER 1                                      | QUARTER 2         | QUARTER 3         | QUARTER 4         |
|   |                    | Actual Enrollment | Original Budgeted Enrollment                           | Revised Budgeted Enrollment | Original Budgeted Enrollment | Revised Budgeted Enrollment | Original Budgeted Enrollment | Revised Budgeted Enrollment | Original Budgeted Enrollment | Revised Budgeted Enrollment | Actual Enrollment                              | Actual Enrollment | Actual Enrollment | Actual Enrollment |
| 1   | PRIMARY District   |                   | 336  |                             | 336                          |                             | 336                          |                             | 336                          |                             |  |                   |                   |                   |
| 2   | SECONDARY District |                   |  |                             |                              |                             |                              |                             |                              |                             |  |                   |                   |                   |
|   |                    |                   |  |                             |                              |                             |                              |                             |                              |                             |  |                   |                   |                   |

|               |                  | PRIOR YEAR        | ANNUAL BUDGET<br>ENROLLMENT BY QUARTER |                                    |                              |                                    |                              |                                    |                              |                                    | ACTUAL ENROLLMENT BY QUARTER |                   |                   |                   |
|---------------|------------------|-------------------|--|------------------------------------|------------------------------|------------------------------------|------------------------------|------------------------------------|------------------------------|------------------------------------|------------------------------|-------------------|-------------------|-------------------|
|               |                  | 2020-21           | QUARTER 1                              |                                    | QUARTER 2                    |                                    | QUARTER 3                    |                                    | QUARTER 4                    |                                    | QUARTER 1                    | QUARTER 2         | QUARTER 3         | QUARTER 4         |
| PRIMARY/OTHER | DISTRICT NAME(S) | Actual Enrollment | Original Budgeted Enrollment           | <i>Revised</i> Budgeted Enrollment | Original Budgeted Enrollment | <i>Revised</i> Budgeted Enrollment | Original Budgeted Enrollment | <i>Revised</i> Budgeted Enrollment | Original Budgeted Enrollment | <i>Revised</i> Budgeted Enrollment | Actual Enrollment            | Actual Enrollment | Actual Enrollment | Actual Enrollment |
|               |                  |                   |  |                                    |                              |                                    |                              |                                    |                              |                                    |                              |                   |                   |                   |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL  
2021-22**

**STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

**\*NOTE:** Each quarter, the actual FTE should be input.

**\*NOTE:** State the assumptions that are being made for personnel FTE levels.

| ADMINISTRATIVE PERSONNEL FTE       | PRIOR YEAR<br>2020-21<br>ACTUAL | ANNUAL BUDGETED FTE |            |             |            |             |            |             |            | ACTUAL QUARTERLY FTE |            |            |            | Description of Assumptions   |
|------------------------------------|---------------------------------|---------------------|------------|-------------|------------|-------------|------------|-------------|------------|----------------------|------------|------------|------------|--|
|                                    |                                 | Q1                  |            | Q2          |            | Q3          |            | Q4          |            | Q1                   | Q2         | Q3         | Q4         |  |
|                                    |                                 | Original            | Revised    | Original    | Revised    | Original    | Revised    | Original    | Revised    | Actual               | Actual     | Actual     | Actual     |  |
| Executive Management               |                                 | 1.0                 |            | 1.0         |            | 1.0         |            | 1.0         |            |                      |            |            |            | 1 FTE - Head of School   |
| Instructional Management           |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Deans, Directors & Coordinators    |                                 | 4.0                 |            | 4.0         |            | 4.0         |            | 4.0         |            |                      |            |            |            | 2 FTE - Dean of Academics, 1 FTE - Dean of Students & Inclusive Learning, 1 FTE Associate Dean of Students |
| CFO / Director of Finance          |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Operation / Business Manager       |                                 | 3.0                 |            | 3.0         |            | 3.0         |            | 3.0         |            |                      |            |            |            | 1 FTE - Dir of Ops, 2 FTE - Ops Associate  |
| Administrative Staff               |                                 | 1.0                 |            | 1.0         |            | 1.0         |            | 1.0         |            |                      |            |            |            | 1 FTE - Receptionist   |
| <b>TOTAL ADMINISTRATIVE STAFF</b>  | <b>0.0</b>                      | <b>9.0</b>          | <b>0.0</b> | <b>9.0</b>  | <b>0.0</b> | <b>9.0</b>  | <b>0.0</b> | <b>9.0</b>  | <b>0.0</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |  |
| INSTRUCTIONAL PERSONNEL FTE        | PRIOR YEAR<br>2020-21<br>ACTUAL | ANNUAL BUDGETED FTE |            |             |            |             |            |             |            | ACTUAL QUARTERLY FTE |            |            |            | Description of Assumptions   |
|                                    |                                 | Q1                  |            | Q2          |            | Q3          |            | Q4          |            | Q1                   | Q2         | Q3         | Q4         |  |
|                                    |                                 | Original            | Revised    | Original    | Revised    | Original    | Revised    | Original    | Revised    | Actual               | Actual     | Actual     | Actual     |  |
| Teachers - Regular                 |                                 | 21.0                |            | 21.0        |            | 21.0        |            | 21.0        |            |                      |            |            |            | 21 FTE - Gen Ed Teachers   |
| Teachers - SPED                    |                                 | 10.0                |            | 10.0        |            | 10.0        |            | 10.0        |            |                      |            |            |            | 10 FTE - SpEd Teachers   |
| Substitute Teachers                |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Teaching Assistants                |                                 | 3.0                 |            | 3.0         |            | 3.0         |            | 3.0         |            |                      |            |            |            | 3 FTE - Associate Teacher  |
| Specialty Teachers                 |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Aides                              |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Therapists & Counselors            |                                 | 5.0                 |            | 5.0         |            | 5.0         |            | 5.0         |            |                      |            |            |            | 2 FTE - Social Worker. 1 FTE Family Outreach   |
| Other                              |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| <b>TOTAL INSTRUCTIONAL</b>         | <b>0.0</b>                      | <b>39.0</b>         | <b>0.0</b> | <b>39.0</b> | <b>0.0</b> | <b>39.0</b> | <b>0.0</b> | <b>39.0</b> | <b>0.0</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |  |
| NON-INSTRUCTIONAL PERSONNEL FTE    | PRIOR YEAR<br>2020-21<br>ACTUAL | ANNUAL BUDGETED FTE |            |             |            |             |            |             |            | ACTUAL QUARTERLY FTE |            |            |            | Description of Assumptions   |
|                                    |                                 | Q1                  |            | Q2          |            | Q3          |            | Q4          |            | Q1                   | Q2         | Q3         | Q4         |  |
|                                    |                                 | Original            | Revised    | Original    | Revised    | Original    | Revised    | Original    | Revised    | Actual               | Actual     | Actual     | Actual     |  |
| Nurse                              |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Librarian                          |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Custodian                          |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| Security                           |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            | 1 FTE Porter   |
| Other                              |                                 |                     |            |             |            |             |            |             |            |                      |            |            |            |  |
| <b>TOTAL NON-INSTRUCTIONAL</b>     | <b>0.0</b>                      | <b>0.0</b>          | <b>0.0</b> | <b>0.0</b>  | <b>0.0</b> | <b>0.0</b>  | <b>0.0</b> | <b>0.0</b>  | <b>0.0</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |  |
| <b>TOTAL PERSONNEL SERVICE FTE</b> | <b>0.0</b>                      | <b>48.0</b>         | <b>0.0</b> | <b>48.0</b> | <b>0.0</b> | <b>48.0</b> | <b>0.0</b> | <b>48.0</b> | <b>0.0</b> | <b>0.0</b>           | <b>0.0</b> | <b>0.0</b> | <b>0.0</b> |  |





**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

|                           |   |           |   |   |           |   |   |           |   |   |           |   |   |
|---------------------------|---|-----------|---|---|-----------|---|---|-----------|---|---|-----------|---|---|
| Total Revenue             | - | 2,094,938 | - | - | 2,094,938 | - | - | 2,094,938 | - | - | 2,094,938 | - | - |
| Total Expenses            | - | 2,052,354 | - | - | 2,052,354 | - | - | 2,052,354 | - | - | 2,068,454 | - | - |
| Net Income                | - | 42,584    | - | - | 42,584    | - | - | 42,584    | - | - | 26,484    | - | - |
| Actual Student Enrollment | - | 336       | - | - | 336       | - | - | 336       | - | - | 336       | - | - |

|  | Prior Year Actual<br>2020-21<br>Revenue Per<br>Pupil | 1st Quarter - 7/1 - 9/30 |                   |          | 2nd Quarter - 10/1 - 12/31 |                   |          | 3rd Quarter - 1/1 - 3/31 |                   |          | 4th Quarter - 4/1 - 6/30 |                   |          |
|--|--|--------------------------|-------------------|----------|----------------------------|-------------------|----------|--------------------------|-------------------|----------|--------------------------|-------------------|----------|
|  |  | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget         | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance |

**EXPENSES**

|   |                              | 1st Quarter - 7/1 - 9/30 |                   |          | 2nd Quarter - 10/1 - 12/31 |                   |          | 3rd Quarter - 1/1 - 3/31 |                   |          | 4th Quarter - 4/1 - 6/30 |                   |          |
|---|------------------------------|--------------------------|-------------------|----------|----------------------------|-------------------|----------|--------------------------|-------------------|----------|--------------------------|-------------------|----------|
|   |                              | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget         | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance |
| <b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b> | <b>Avg. No. of Positions</b> |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| Executive Management                        | 1.00                         | 32,500                   |                   | -        | 32,500                     |                   | -        | 32,500                   |                   | -        | 32,500                   |                   | -        |
| Instructional Management                    | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Deans, Directors & Coordinators             | 4.00                         | 122,000                  |                   | -        | 122,000                    |                   | -        | 122,000                  |                   | -        | 122,000                  |                   | -        |
| CFO / Director of Finance                   | -                            | 38,500                   |                   | -        | 38,500                     |                   | -        | 38,500                   |                   | -        | 38,500                   |                   | -        |
| Operation / Business Manager                | 3.00                         |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Administrative Staff                        | 1.00                         | 20,582                   |                   | -        | 20,582                     |                   | -        | 20,582                   |                   | -        | 20,582                   |                   | -        |
| <b>TOTAL ADMINISTRATIVE STAFF</b>           | <b>9.00</b>                  | <b>213,582</b>           |                   | <b>-</b> | <b>213,582</b>             |                   | <b>-</b> | <b>213,582</b>           |                   | <b>-</b> | <b>213,582</b>           |                   | <b>-</b> |
| <b>INSTRUCTIONAL PERSONNEL COSTS</b>        |                              |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| Teachers - Regular                          | 21.00                        | 327,125                  |                   | -        | 327,125                    |                   | -        | 327,125                  |                   | -        | 327,125                  |                   | -        |
| Teachers - SPED                             | 10.00                        | 193,500                  |                   | -        | 193,500                    |                   | -        | 193,500                  |                   | -        | 193,500                  |                   | -        |
| Substitute Teachers                         | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Teaching Assistants                         | 3.00                         | 36,000                   |                   | -        | 36,000                     |                   | -        | 36,000                   |                   | -        | 36,000                   |                   | -        |
| Specialty Teachers                          | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Aides                                       | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Therapists & Counselors                     | 5.00                         | 74,425                   |                   | -        | 74,425                     |                   | -        | 74,425                   |                   | -        | 74,425                   |                   | -        |
| Other                                       | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| <b>TOTAL INSTRUCTIONAL</b>                  | <b>39.00</b>                 | <b>631,050</b>           |                   | <b>-</b> | <b>631,050</b>             |                   | <b>-</b> | <b>631,050</b>           |                   | <b>-</b> | <b>631,050</b>           |                   | <b>-</b> |
| <b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>    |                              |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| Nurse                                       | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Librarian                                   | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Custodian                                   | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Security                                    | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Other                                       | -                            |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| <b>TOTAL NON-INSTRUCTIONAL</b>              | <b>-</b>                     | <b>-</b>                 |                   | <b>-</b> | <b>-</b>                   |                   | <b>-</b> | <b>-</b>                 |                   | <b>-</b> | <b>-</b>                 |                   | <b>-</b> |
| <b>SUBTOTAL PERSONNEL SERVICE COSTS</b>     | <b>48.00</b>                 | <b>844,632</b>           |                   | <b>-</b> | <b>844,632</b>             |                   | <b>-</b> | <b>844,632</b>           |                   | <b>-</b> | <b>844,632</b>           |                   | <b>-</b> |
| <b>PAYROLL TAXES AND BENEFITS</b>           |                              |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| Payroll Taxes                               |                              | 70,544                   |                   | -        | 70,544                     |                   | -        | 70,544                   |                   | -        | 70,544                   |                   | -        |
| Fringe / Employee Benefits                  |                              | 128,446                  |                   | -        | 128,446                    |                   | -        | 128,446                  |                   | -        | 128,446                  |                   | -        |
| Retirement / Pension                        |                              | 14,359                   |                   | -        | 14,359                     |                   | -        | 14,359                   |                   | -        | 14,359                   |                   | -        |
| <b>TOTAL PAYROLL TAXES AND BENEFITS</b>     | <b>-</b>                     | <b>213,349</b>           |                   | <b>-</b> | <b>213,349</b>             |                   | <b>-</b> | <b>213,349</b>           |                   | <b>-</b> | <b>213,349</b>           |                   | <b>-</b> |
| <b>TOTAL PERSONNEL SERVICE COSTS</b>        | <b>48.00</b>                 | <b>1,057,980</b>         |                   | <b>-</b> | <b>1,057,980</b>           |                   | <b>-</b> | <b>1,057,980</b>         |                   | <b>-</b> | <b>1,057,980</b>         |                   | <b>-</b> |
| <b>CONTRACTED SERVICES</b>                  |                              |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| Accounting / Audit                          |                              |                          |                   | -        |                            |                   | -        |                          |                   | -        | 16,100                   |                   | -        |
| Legal                                       |                              | 12,000                   |                   | -        | 12,000                     |                   | -        | 12,000                   |                   | -        | 12,000                   |                   | -        |
| Management Company Fee                      |                              |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Nurse Services                              |                              |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Food Service / School Lunch                 |                              |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Payroll Services                            |                              | 15,840                   |                   | -        | 15,840                     |                   | -        | 15,840                   |                   | -        | 15,840                   |                   | -        |
| Special Ed Services                         |                              | 2,500                    |                   | -        | 2,500                      |                   | -        | 2,500                    |                   | -        | 2,500                    |                   | -        |
| Titlement Services (i.e. Title I)           |                              |                          |                   | -        |                            |                   | -        |                          |                   | -        |                          |                   | -        |
| Other Purchased / Professional / Consulting |                              | 55,601                   |                   | -        | 55,601                     |                   | -        | 55,601                   |                   | -        | 55,601                   |                   | -        |
| <b>TOTAL CONTRACTED SERVICES</b>            | <b>-</b>                     | <b>85,941</b>            |                   | <b>-</b> | <b>85,941</b>              |                   | <b>-</b> | <b>85,941</b>            |                   | <b>-</b> | <b>102,041</b>           |                   | <b>-</b> |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

|  | VALENCE COLLEGE PREPARATORY CHARTER SCHOOL |                                 |                |                 |                                   |                |                 |                                 |                |                 |                                 |                |                 |
|--|--|---------------------------------|----------------|-----------------|-----------------------------------|----------------|-----------------|---------------------------------|----------------|-----------------|---------------------------------|----------------|-----------------|
|  | Budget / Operating Plan                    |                                 |                |                 |                                   |                |                 |                                 |                |                 |                                 |                |                 |
|  | 2021-22                                    |                                 |                |                 |                                   |                |                 |                                 |                |                 |                                 |                |                 |
| <b>Total Revenue</b>                                       | -  | 2,094,938                       | -              | -               | 2,094,938                         | -              | -               | 2,094,938                       | -              | -               | 2,094,938                       | -              | -               |
| <b>Total Expenses</b>                                      | -  | 2,052,354                       | -              | -               | 2,052,354                         | -              | -               | 2,052,354                       | -              | -               | 2,068,454                       | -              | -               |
| <b>Net Income</b>  | -  | 42,584                          | -              | -               | 42,584                            | -              | -               | 42,584                          | -              | -               | 26,484                          | -              | -               |
| <b>Actual Student Enrollment</b>                           | -  | 336                             | -              | -               | 336                               | -              | -               | 336                             | -              | -               | 336                             | -              | -               |
|  | <b>Prior Year Actual</b>                   | <b>1st Quarter - 7/1 - 9/30</b> |                |                 | <b>2nd Quarter - 10/1 - 12/31</b> |                |                 | <b>3rd Quarter - 1/1 - 3/31</b> |                |                 | <b>4th Quarter - 4/1 - 6/30</b> |                |                 |
|  | <b>2020-21</b>                             | <b>Original</b>                 | <b>Revised</b> | <b>Variance</b> | <b>Original</b>                   | <b>Revised</b> | <b>Variance</b> | <b>Original</b>                 | <b>Revised</b> | <b>Variance</b> | <b>Original</b>                 | <b>Revised</b> | <b>Variance</b> |
|  | <b>Revenue Per Pupil</b>                   | <b>Budget</b>                   | <b>Budget</b>  |                 | <b>Budget</b>                     | <b>Budget</b>  |                 | <b>Budget</b>                   | <b>Budget</b>  |                 | <b>Budget</b>                   | <b>Budget</b>  |                 |
| <b>SCHOOL OPERATIONS</b>                                   |  |                                 |                |                 |                                   |                |                 |                                 |                |                 |                                 |                |                 |
| Board Expenses   |  | 125                             |                | -               | 125                               |                | -               | 125                             |                | -               | 125                             |                | -               |
| Classroom / Teaching Supplies & Materials                  |  | 58,326                          |                | -               | 58,326                            |                | -               | 58,326                          |                | -               | 58,326                          |                | -               |
| Special Ed Supplies & Materials                            |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| Textbooks / Workbooks                                      |  | 16,800                          |                | -               | 16,800                            |                | -               | 16,800                          |                | -               | 16,800                          |                | -               |
| Supplies & Materials other                                 |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| Equipment / Furniture                                      |  | 16,100                          |                | -               | 16,100                            |                | -               | 16,100                          |                | -               | 16,100                          |                | -               |
| Telephone  |  | 8,760                           |                | -               | 8,760                             |                | -               | 8,760                           |                | -               | 8,760                           |                | -               |
| Technology   |  | 40,500                          |                | -               | 40,500                            |                | -               | 40,500                          |                | -               | 40,500                          |                | -               |
| Student Testing & Assessment                               |  | 6,750                           |                | -               | 6,750                             |                | -               | 6,750                           |                | -               | 6,750                           |                | -               |
| Field Trips  |  | 21,000                          |                | -               | 21,000                            |                | -               | 21,000                          |                | -               | 21,000                          |                | -               |
| Transportation (student)                                   |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| Student Services - other                                   |  | 65,000                          |                | -               | 65,000                            |                | -               | 65,000                          |                | -               | 65,000                          |                | -               |
| Office Expense   |  | 22,260                          |                | -               | 22,260                            |                | -               | 22,260                          |                | -               | 22,260                          |                | -               |
| Staff Development  |  | 27,550                          |                | -               | 27,550                            |                | -               | 27,550                          |                | -               | 27,550                          |                | -               |
| Staff Recruitment  |  | 3,750                           |                | -               | 3,750                             |                | -               | 3,750                           |                | -               | 3,750                           |                | -               |
| Student Recruitment / Marketing                            |  | 10,750                          |                | -               | 10,750                            |                | -               | 10,750                          |                | -               | 10,750                          |                | -               |
| School Meals / Lunch                                       |  | 80,520                          |                | -               | 80,520                            |                | -               | 80,520                          |                | -               | 80,520                          |                | -               |
| Travel (Staff)   |  | 1,250                           |                | -               | 1,250                             |                | -               | 1,250                           |                | -               | 1,250                           |                | -               |
| Fundraising  |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| Other  |  | 12,715                          |                | -               | 12,715                            |                | -               | 12,715                          |                | -               | 12,715                          |                | -               |
| <b>TOTAL SCHOOL OPERATIONS</b>                             | -  | <b>392,156</b>                  | -              | -               | <b>392,156</b>                    | -              | -               | <b>392,156</b>                  | -              | -               | <b>392,156</b>                  | -              | -               |
| <b>FACILITY OPERATION &amp; MAINTENANCE</b>                |  |                                 |                |                 |                                   |                |                 |                                 |                |                 |                                 |                |                 |
| Insurance  |  | 17,500                          |                | -               | 17,500                            |                | -               | 17,500                          |                | -               | 17,500                          |                | -               |
| Janitorial   |  | 3,150                           |                | -               | 3,150                             |                | -               | 3,150                           |                | -               | 3,150                           |                | -               |
| Building and Land Rent / Lease / Facility Finance Interest |  | 432,500.00                      |                | -               | 432,500.00                        |                | -               | 432,500.00                      |                | -               | 432,500.00                      |                | -               |
| Repairs & Maintenance                                      |  | 5,000                           |                | -               | 5,000                             |                | -               | 5,000                           |                | -               | 5,000                           |                | -               |
| Equipment / Furniture                                      |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| Security   |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| Utilities  |  | 17,500                          |                | -               | 17,500                            |                | -               | 17,500                          |                | -               | 17,500                          |                | -               |
| <b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>          | -  | <b>475,650</b>                  | -              | -               | <b>475,650</b>                    | -              | -               | <b>475,650</b>                  | -              | -               | <b>475,650</b>                  | -              | -               |
| <b>DEPRECIATION &amp; AMORTIZATION</b>                     |  | <b>40,626</b>                   |                | -               | <b>40,626</b>                     |                | -               | <b>40,626</b>                   |                | -               | <b>40,626</b>                   |                | -               |
| <b>COVID-19 / CONTINGENCY</b>                              |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| <b>DEFERRED RENT</b>                                       |  |                                 |                | -               |                                   |                | -               |                                 |                | -               |                                 |                | -               |
| <b>TOTAL EXPENSES</b>                                      | -  | <b>2,052,354</b>                | -              | -               | <b>2,052,354</b>                  | -              | -               | <b>2,052,354</b>                | -              | -               | <b>2,068,454</b>                | -              | -               |
| <b>NET INCOME</b>  | -  | <b>42,584</b>                   | -              | -               | <b>42,584</b>                     | -              | -               | <b>42,584</b>                   | -              | -               | <b>26,484</b>                   | -              | -               |

| VALENCE COLLEGE PREPARATORY CHARTER SCHOOL                         |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
|--|--|--------------------------|-------------------|----------|----------------------------|-------------------|----------|--------------------------|-------------------|----------|--------------------------|-------------------|----------|
| Budget / Operating Plan  |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| 2021-22  |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
|  | -  | 2,094,938                | -                 | -        | 2,094,938                  | -                 | -        | 2,094,938                | -                 | -        | 2,094,938                | -                 |          |
| Total Revenue  | -  | 2,094,938                | -                 | -        | 2,094,938                  | -                 | -        | 2,094,938                | -                 | -        | 2,094,938                | -                 |          |
| Total Expenses   | -  | 2,052,354                | -                 | -        | 2,052,354                  | -                 | -        | 2,052,354                | -                 | -        | 2,068,454                | -                 |          |
| Net Income   | -  | 42,584                   | -                 | -        | 42,584                     | -                 | -        | 42,584                   | -                 | -        | 26,484                   | -                 |          |
| Actual Student Enrollment  | -  | 336                      | -                 | -        | 336                        | -                 | -        | 336                      | -                 | -        | 336                      | -                 |          |
|  | Prior Year Actual<br>2020-21<br>Revenue Per<br>Pupil | 1st Quarter - 7/1 - 9/30 |                   |          | 2nd Quarter - 10/1 - 12/31 |                   |          | 3rd Quarter - 1/1 - 3/31 |                   |          | 4th Quarter - 4/1 - 6/30 |                   |          |
|  |  | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget         | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance |
| <b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b> |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |
| Number of Districts:   | -  | 1                        | -                 | -        | 1                          | -                 | -        | 1                        | -                 | -        | 1                        | -                 | -        |
| NYC CHANCELLOR'S OFFICE  | -  | 336                      | -                 | -        | 336                        | -                 | -        | 336                      | -                 | -        | 336                      | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| -  | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| ALL OTHER School Districts: ( Weighted Avg )                       | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        |
| <b>TOTAL ENROLLMENT</b>  | -  | <b>336</b>               | -                 | -        | <b>336</b>                 | -                 | -        | <b>336</b>               | -                 | -        | <b>336</b>               | -                 | -        |
| <b>REVENUE PER PUPIL</b>   | -  | <b>6,235</b>             | -                 | -        | <b>6,235</b>               | -                 | -        | <b>6,235</b>             | -                 | -        | <b>6,235</b>             | -                 | -        |
| <b>EXPENSES PER PUPIL</b>  | -  | <b>6,108</b>             | -                 | -        | <b>6,108</b>               | -                 | -        | <b>6,108</b>             | -                 | -        | <b>6,156</b>             | -                 | -        |

| VALENCE COLLEGE PREPARATORY CHARTER SCHOOL                   |                  |                  |                               |                              |                  | DESCRIPTION OF ASSUMPTIONS  |
|--|------------------|------------------|-------------------------------|------------------------------|------------------|---|
| Budget / Operating Plan                                      |                  |                  |                               |                              |                  |   |
| 2021-22  |                  |                  |                               |                              |                  |   |
|  | 8,379,752        | 8,379,752        | -                             | 8,379,752                    | 8,379,752        |   |
| Total Revenue  | 8,379,752        | 8,379,752        | -                             | 8,379,752                    | 8,379,752        |   |
| Total Expenses   | 8,225,515        | 8,225,515        | -                             | (8,225,515)                  | (8,225,515)      |   |
| Net Income   | 154,237          | 154,237          | -                             | 154,237                      | 154,237          |   |
| Actual Student Enrollment                                    |                  |                  |                               |                              |                  |   |
| Total Year   |                  |                  | VARIANCE                      |                              |                  |   |
| Original Budget  | Revised Budget   | Variance         | Original Budget vs. PY Budget | Revised Budget vs. PY Budget |                  |   |
| <b>REVENUE</b>   |                  |                  |                               |                              |                  |   |
| <b>REVENUES FROM STATE SOURCES</b>                           |                  |                  |                               |                              |                  |   |
| Per Pupil Revenue  | 2021-22          | Per Pupil Rate   |                               |                              |                  |   |
| NYC CHANCELLOR'S OFFICE                                      | 16,844           | 16,844           | -                             | 16,844                       | 16,844           | Assumes 336 FTEs @ \$16,845   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| -  | -                | -                | -                             | -                            | -                |   |
| ALL OTHER School Districts: ( Weighted Avg )                 | -                | -                | -                             | -                            | -                |   |
| TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding) | 16,844           | 16,844           | -                             | 16,844                       | 16,844           |   |
| Special Education Revenue                                    | 573,193          | 573,193          | -                             | 573,193                      | 573,193          | 20-60% 16 students (7% of total enrollment), >60% 12 (5% of total enrollment) |
| Grants   |                  |                  |                               |                              |                  |   |
| Stimulus   | -                | -                | -                             | -                            | -                |   |
| DYCD (Department of Youth and Community Development)         | -                | -                | -                             | -                            | -                |   |
| Other  | -                | -                | -                             | -                            | -                |   |
| NYC DoE Rental Assistance                                    | 1,697,976        | 1,697,976        | -                             | 1,697,976                    | 1,697,976        | Rental Assistance   |
| Other  | 26,705           | 26,705           | -                             | 26,705                       | 26,705           | NYSED   |
| TOTAL REVENUE FROM STATE SOURCES                             | 7,957,458        | 7,957,458        | -                             | 7,957,458                    | 7,957,458        |   |
| <b>REVENUE FROM FEDERAL FUNDING</b>                          |                  |                  |                               |                              |                  |   |
| IDEA Special Needs   | 27,464           | 27,464           | -                             | 27,464                       | 27,464           |   |
| Title I  | 75,710           | 75,710           | -                             | 75,710                       | 75,710           |   |
| Title Funding - Other  | 22,120           | 22,120           | -                             | 22,120                       | 22,120           |   |
| School Food Service (Free Lunch)                             | 275,000          | 275,000          | -                             | 275,000                      | 275,000          |   |
| Grants   |                  |                  |                               |                              |                  |   |
| Charter School Program (CSP) Planning & Implementation       | -                | -                | -                             | -                            | -                |   |
| Other  | -                | -                | -                             | -                            | -                |   |
| Other  | -                | -                | -                             | -                            | -                |   |
| TOTAL REVENUE FROM FEDERAL SOURCES                           | 400,294          | 400,294          | -                             | 400,294                      | 400,294          |   |
| <b>LOCAL and OTHER REVENUE</b>                               |                  |                  |                               |                              |                  |   |
| Contributions and Donations                                  | -                | -                | -                             | -                            | -                |   |
| Fundraising  | 22,000           | 22,000           | -                             | 22,000                       | 22,000           |   |
| Erate Reimbursement  | -                | -                | -                             | -                            | -                |   |
| Earnings on Investments                                      | -                | -                | -                             | -                            | -                |   |
| Interest Income  | -                | -                | -                             | -                            | -                |   |
| Food Service (Income from meals)                             | -                | -                | -                             | -                            | -                |   |
| Text Book  | -                | -                | -                             | -                            | -                |   |
| OTHER  | -                | -                | -                             | -                            | -                |   |
| TOTAL REVENUE FROM LOCAL and OTHER SOURCES                   | 22,000           | 22,000           | -                             | 22,000                       | 22,000           |   |
| <b>TOTAL REVENUE</b>   | <b>8,379,752</b> | <b>8,379,752</b> | <b>-</b>                      | <b>8,379,752</b>             | <b>8,379,752</b> |   |

| VALENCE COLLEGE PREPARATORY CHARTER SCHOOL  |                       |                  |                  |             |                               |                              | DESCRIPTION OF ASSUMPTIONS   |
|---|-----------------------|------------------|------------------|-------------|-------------------------------|------------------------------|--|
| Budget / Operating Plan                     |                       |                  |                  |             |                               |                              |  |
| 2021-22                                     |                       |                  |                  |             |                               |                              |  |
| Total Revenue                               | 8,379,752             | 8,379,752        | -                | 8,379,752   | 8,379,752                     |                              |  |
| Total Expenses                              | 8,225,515             | 8,225,515        | -                | (8,225,515) | (8,225,515)                   |                              |  |
| Net Income                                  | 154,237               | 154,237          | -                | 154,237     | 154,237                       |                              |  |
| Actual Student Enrollment                   |                       |                  |                  |             |                               |                              |  |
|   |                       | Total Year       |                  |             | VARIANCE                      |                              |  |
|   |                       | Original Budget  | Revised Budget   | Variance    | Original Budget vs. PY Budget | Revised Budget vs. PY Budget |  |
| <b>EXPENSES</b>                             |                       |                  |                  |             |                               |                              |  |
| <b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b> |                       |                  |                  |             |                               |                              |  |
|   | Avg. No. of Positions |                  |                  |             |                               |                              |  |
| Executive Management                        | 1.00                  | 130,000          | 130,000          | -           | (130,000)                     | (130,000)                    | 1 FTE - Head of School   |
| Instructional Management                    | -                     | -                | -                | -           | -                             | -                            |  |
| Deans, Directors & Coordinators             | 4.00                  | 488,000          | 488,000          | -           | (488,000)                     | (488,000)                    | 2 FTE - Dean of Academics, 1 FTE - Dean of Students & Inclusive Learning, 1 FTE Associate Dean of Students |
| CFO / Director of Finance                   | -                     | 154,000          | 154,000          | -           | (154,000)                     | (154,000)                    |  |
| Operation / Business Manager                | 3.00                  | -                | -                | -           | -                             | -                            | 1 FTE - Dir of Ops, 2 FTE - Ops Associate  |
| Administrative Staff                        | 1.00                  | 82,326           | 82,326           | -           | (82,326)                      | (82,326)                     | 1 FTE - Receptionist   |
| <b>TOTAL ADMINISTRATIVE STAFF</b>           | <b>9.00</b>           | <b>854,326</b>   | <b>854,326</b>   | <b>-</b>    | <b>(854,326)</b>              | <b>(854,326)</b>             |  |
| <b>INSTRUCTIONAL PERSONNEL COSTS</b>        |                       |                  |                  |             |                               |                              |  |
| Teachers - Regular                          | 21.00                 | 1,308,500        | 1,308,500        | -           | (1,308,500)                   | (1,308,500)                  | 21 FTE - Gen Ed Teachers   |
| Teachers - SPED                             | 10.00                 | 774,000          | 774,000          | -           | (774,000)                     | (774,000)                    | 10 FTE - SpEd Teachers   |
| Substitute Teachers                         | -                     | -                | -                | -           | -                             | -                            |  |
| Teaching Assistants                         | 3.00                  | 144,000          | 144,000          | -           | (144,000)                     | (144,000)                    | 3 FTE - Associate Teacher  |
| Specialty Teachers                          | -                     | -                | -                | -           | -                             | -                            |  |
| Aides                                       | -                     | -                | -                | -           | -                             | -                            |  |
| Therapists & Counselors                     | 5.00                  | 297,700          | 297,700          | -           | (297,700)                     | (297,700)                    | 2 FTE - Social Worker. 1 FTE Family Outreach Manager. 1 FTE Mgr of HS Placement , 1 FTE Porter             |
| Other                                       | -                     | -                | -                | -           | -                             | -                            |  |
| <b>TOTAL INSTRUCTIONAL</b>                  | <b>39.00</b>          | <b>2,524,200</b> | <b>2,524,200</b> | <b>-</b>    | <b>(2,524,200)</b>            | <b>(2,524,200)</b>           |  |
| <b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>    |                       |                  |                  |             |                               |                              |  |
| Nurse                                       | -                     | -                | -                | -           | -                             | -                            |  |
| Librarian                                   | -                     | -                | -                | -           | -                             | -                            |  |
| Custodian                                   | -                     | -                | -                | -           | -                             | -                            |  |
| Security                                    | -                     | -                | -                | -           | -                             | -                            |  |
| Other                                       | -                     | -                | -                | -           | -                             | -                            |  |
| <b>TOTAL NON-INSTRUCTIONAL</b>              | <b>-</b>              | <b>-</b>         | <b>-</b>         | <b>-</b>    | <b>-</b>                      | <b>-</b>                     |  |
| <b>SUBTOTAL PERSONNEL SERVICE COSTS</b>     | <b>48.00</b>          | <b>3,378,526</b> | <b>3,378,526</b> | <b>-</b>    | <b>(3,378,526)</b>            | <b>(3,378,526)</b>           |  |
| <b>PAYROLL TAXES AND BENEFITS</b>           |                       |                  |                  |             |                               |                              |  |
| Payroll Taxes                               |                       | 282,175          | 282,175          | -           | (282,175)                     | (282,175)                    | SSI, Medicare, SUI<br>Health insurance and workers comp<br>1.7% \$401k                                     |
| Fringe / Employee Benefits                  |                       | 513,785          | 513,785          | -           | (513,785)                     | (513,785)                    |  |
| Retirement / Pension                        |                       | 57,435           | 57,435           | -           | (57,435)                      | (57,435)                     |  |
| <b>TOTAL PAYROLL TAXES AND BENEFITS</b>     |                       | <b>853,395</b>   | <b>853,395</b>   | <b>-</b>    | <b>(853,395)</b>              | <b>(853,395)</b>             |  |
| <b>TOTAL PERSONNEL SERVICE COSTS</b>        | <b>48.00</b>          | <b>4,231,921</b> | <b>4,231,921</b> | <b>-</b>    | <b>(4,231,921)</b>            | <b>(4,231,921)</b>           |  |
| <b>CONTRACTED SERVICES</b>                  |                       |                  |                  |             |                               |                              |  |
| Accounting / Audit                          |                       | 16,100           | 16,100           | -           | (16,100)                      | (16,100)                     | Schall & Ashenfarb 990, Audit<br>Legal Services  |
| Legal                                       |                       | 48,000           | 48,000           | -           | (48,000)                      | (48,000)                     |  |
| Management Company Fee                      |                       | -                | -                | -           | -                             | -                            |  |
| Nurse Services                              |                       | -                | -                | -           | -                             | -                            |  |
| Food Service / School Lunch                 |                       | -                | -                | -           | -                             | -                            |  |
| Payroll Services                            |                       | 63,360           | 63,360           | -           | (63,360)                      | (63,360)                     | \$110/month per FTE for LittleBird svcs  |
| Special Ed Services                         |                       | 10,000           | 10,000           | -           | (10,000)                      | (10,000)                     | \$1k per scholar receiving SpEd svcs, \$8k for SpEd PD   |
| Titlement Services (i.e. Title I)           |                       | -                | -                | -           | -                             | -                            |  |
| Other Purchased / Professional / Consulting |                       | 222,405          | 222,405          | -           | (222,405)                     | (222,405)                    | Financial Management services, Architect Services,<br>Recruiting Consultants                               |
| <b>TOTAL CONTRACTED SERVICES</b>            |                       | <b>359,865</b>   | <b>359,865</b>   | <b>-</b>    | <b>(359,865)</b>              | <b>(359,865)</b>             |  |

| VALENCE COLLEGE PREPARATORY CHARTER SCHOOL                 |                  |                  |          |                               |                              | DESCRIPTION OF ASSUMPTIONS  |
|--|------------------|------------------|----------|-------------------------------|------------------------------|---|
| Budget / Operating Plan                                    |                  |                  |          |                               |                              |   |
| 2021-22  |                  |                  |          |                               |                              |   |
| Total Year   |                  |                  |          |                               |                              |   |
|  | Original Budget  | Revised Budget   | Variance | Original Budget vs. PY Budget | Revised Budget vs. PY Budget |   |
| Total Revenue  | 8,379,752        | 8,379,752        | -        | 8,379,752                     | 8,379,752                    |   |
| Total Expenses   | 8,225,515        | 8,225,515        | -        | (8,225,515)                   | (8,225,515)                  |   |
| Net Income   | 154,237          | 154,237          | -        | 154,237                       | 154,237                      |   |
| Actual Student Enrollment                                  |                  |                  |          |                               |                              |   |
| <b>SCHOOL OPERATIONS</b>                                   |                  |                  |          |                               |                              |   |
| Board Expenses   | 500              | 500              | -        | (500)                         | (500)                        | Meeting food and misc expenses  |
| Classroom / Teaching Supplies & Materials                  | 233,305          | 233,305          | -        | (233,305)                     | (233,305)                    | Classroom supplies, NYSTL   |
| Special Ed Supplies & Materials                            | -                | -                | -        | -                             | -                            |   |
| Textbooks / Workbooks                                      | 67,200           | 67,200           | -        | (67,200)                      | (67,200)                     | Textbooks, Library Books  |
| Supplies & Materials other                                 | -                | -                | -        | -                             | -                            |   |
| Equipment / Furniture                                      | 64,400           | 64,400           | -        | (64,400)                      | (64,400)                     | Printer, Equipment, Furniture   |
| Telephone  | 35,040           | 35,040           | -        | (35,040)                      | (35,040)                     | \$2820/month internet, ~100/month phone;  |
| Technology   | 162,000          | 162,000          | -        | (162,000)                     | (162,000)                    | Computers, Tech Services, Software  |
| Student Testing & Assessment                               | 27,000           | 27,000           | -        | (27,000)                      | (27,000)                     | \$5k per grade state testing, \$4k per grade MAP Growth testing   |
| Field Trips  | 84,000           | 84,000           | -        | (84,000)                      | (84,000)                     | \$250 per student   |
| Transportation (student)                                   | -                | -                | -        | -                             | -                            |   |
| Student Services - other                                   | 260,000          | 260,000          | -        | (260,000)                     | (260,000)                    | Afterschool, Extracurricular supplies, Summer Academy, Uniforms, Other Educational Services, Special Events |
| Office Expense   | 89,040           | 89,040           | -        | (89,040)                      | (89,040)                     | Office supplies, subscriptions, postage   |
| Staff Development  | 110,200          | 110,200          | -        | (110,200)                     | (110,200)                    | PD, Staff Appreciation  |
| Staff Recruitment  | 15,000           | 15,000           | -        | (15,000)                      | (15,000)                     | Job listings, career fairs, candidate travel  |
| Student Recruitment / Marketing                            | 43,000           | 43,000           | -        | (43,000)                      | (43,000)                     | Student Recruitment, Marketing, Signage   |
| School Meals / Lunch                                       | 322,080          | 322,080          | -        | (322,080)                     | (322,080)                    | School Food, Snacks   |
| Travel (Staff)   | 5,000            | 5,000            | -        | (5,000)                       | (5,000)                      |   |
| Fundraising  | -                | -                | -        | -                             | -                            |   |
| Other  | 50,860           | 50,860           | -        | (50,860)                      | (50,860)                     | Bank Fees, Food, TFA Fees   |
| <b>TOTAL SCHOOL OPERATIONS</b>                             | <b>1,568,625</b> | <b>1,568,625</b> | <b>-</b> | <b>(1,568,625)</b>            | <b>(1,568,625)</b>           |   |
| <b>FACILITY OPERATION &amp; MAINTENANCE</b>                |                  |                  |          |                               |                              |   |
| Insurance  | 70,000           | 70,000           | -        | (70,000)                      | (70,000)                     |   |
| Janitorial   | 12,600           | 12,600           | -        | (12,600)                      | (12,600)                     | Custodial Services, Cleaning Supplies   |
| Building and Land Rent / Lease / Facility Finance Interest | 1,730,000        | 1,730,000        | -        | (1,730,000)                   | (1,730,000)                  | Rent  |
| Repairs & Maintenance                                      | 20,000           | 20,000           | -        | (20,000)                      | (20,000)                     | Repairs   |
| Equipment / Furniture                                      | -                | -                | -        | -                             | -                            |   |
| Security   | -                | -                | -        | -                             | -                            |   |
| Utilities  | 70,000           | 70,000           | -        | (70,000)                      | (70,000)                     |   |
| <b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>          | <b>1,902,600</b> | <b>1,902,600</b> | <b>-</b> | <b>(1,902,600)</b>            | <b>(1,902,600)</b>           |   |
| <b>DEPRECIATION &amp; AMORTIZATION</b>                     | <b>162,504</b>   | <b>162,504</b>   | <b>-</b> | <b>(162,504)</b>              | <b>(162,504)</b>             |   |
| <b>COVID-19 / CONTINGENCY</b>                              | <b>-</b>         | <b>-</b>         | <b>-</b> | <b>-</b>                      | <b>-</b>                     |   |
| <b>DEFERRED RENT</b>                                       | <b>-</b>         | <b>-</b>         | <b>-</b> | <b>-</b>                      | <b>-</b>                     |   |
| <b>TOTAL EXPENSES</b>                                      | <b>8,225,515</b> | <b>8,225,515</b> | <b>-</b> | <b>(8,225,515)</b>            | <b>(8,225,515)</b>           |   |
| <b>NET INCOME</b>  | <b>154,237</b>   | <b>154,237</b>   | <b>-</b> | <b>154,237</b>                | <b>154,237</b>               |   |





| VALENCE COLLEGE PREPARATORY CHARTER SCHOOL                    |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
|---|--|--------------------------|-------------------|----------|----------------------------|-------------------|----------|--------------------------|-------------------|----------|--------------------------|-------------------|----------|--------------------|
| Budget / Operating Plan                                       |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
| 2021-22   |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
|   | -  | 2,094,938                | -                 | -        | 2,094,938                  | -                 | -        | 2,094,938                | -                 | -        | 2,094,938                | -                 | -        | 8,379,752          |
| Total Revenue   | -  | 2,094,938                | -                 | -        | 2,094,938                  | -                 | -        | 2,094,938                | -                 | -        | 2,094,938                | -                 | -        | 8,379,752          |
| Total Expenses  | -  | 2,052,354                | -                 | -        | 2,052,354                  | -                 | -        | 2,052,354                | -                 | -        | 2,068,454                | -                 | -        | 8,225,515          |
| Net Income  | -  | 42,584                   | -                 | -        | 42,584                     | -                 | -        | 42,584                   | -                 | -        | 26,484                   | -                 | -        | 154,237            |
| Actual Student Enrollment                                     | -  | 336                      | -                 | -        | 336                        | -                 | -        | 336                      | -                 | -        | 336                      | -                 | -        |                    |
|   | Prior Year Actual<br>2020-21<br>Revenue Per<br>Pupil | 1st Quarter - 7/1 - 9/30 |                   |          | 2nd Quarter - 10/1 - 12/31 |                   |          | 3rd Quarter - 1/1 - 3/31 |                   |          | 4th Quarter - 4/1 - 6/30 |                   |          | Original<br>Budget |
|   |  | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget         | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance | Original<br>Budget       | Revised<br>Budget | Variance |                    |
| <b>CASH FLOW ADJUSTMENTS</b>                                  |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
| OPERATING ACTIVITIES {enter descriptions below}               |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
| Example - Add Back Depreciation                               | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Other   | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Total Operating Activities                                    | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| INVESTMENT ACTIVITIES {enter descriptions below}              |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
| Example - Subtract Property and Equipment Expenditures        | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Other   | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Total Investment Activities                                   | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| FINANCING ACTIVITIES {enter descriptions below}               |  |                          |                   |          |                            |                   |          |                          |                   |          |                          |                   |          |                    |
| Example - Add Expected Proceeds from a Loan or Line of Credit | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Other   | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Total Financing Activities                                    | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| Total Cash Flow Adjustments                                   | -  | -                        | -                 | -        | -                          | -                 | -        | -                        | -                 | -        | -                        | -                 | -        | -                  |
| NET INCOME  | -  | 42,584                   | -                 | -        | 42,584                     | -                 | -        | 42,584                   | -                 | -        | 26,484                   | -                 | -        | 154,237            |
| Beginning Cash Balance  | -  | -                        | -                 | -        | 42,584                     | -                 | -        | 85,169                   | -                 | -        | 127,753                  | -                 | -        | -                  |
| ENDING CASH BALANCE   | -  | 42,584                   | -                 | -        | 85,169                     | -                 | -        | 127,753                  | -                 | -        | 154,237                  | -                 | -        | 154,237            |

| VALENCE COLLEGE PREPARATORY CHARTER SCHOOL                    |                |                               |                              |                            |  |
|---|----------------|-------------------------------|------------------------------|----------------------------|--|
| Budget / Operating Plan                                       |                |                               |                              |                            |  |
| 2021-22   |                |                               |                              |                            |  |
|   | 8,379,752      | -                             | 8,379,752                    | 8,379,752                  |  |
| Total Revenue   | 8,379,752      | -                             | 8,379,752                    | 8,379,752                  |  |
| Total Expenses  | 8,225,515      | -                             | (8,225,515)                  | (8,225,515)                |  |
| Net Income  | 154,237        | -                             | 154,237                      | 154,237                    |  |
| Actual Student Enrollment                                     |                |                               |                              |                            |  |
| Total Year  |                | VARIANCE                      |                              |                            |  |
| Revised Budget  | Variance       | Original Budget vs. PY Budget | Revised Budget vs. PY Budget | DESCRIPTION OF ASSUMPTIONS |  |
| <b>CASH FLOW ADJUSTMENTS</b>                                  |                |                               |                              |                            |  |
| OPERATING ACTIVITIES {enter descriptions below }              |                |                               |                              |                            |  |
| Example - Add Back Depreciation                               | -              | -                             | -                            | -                          |  |
| Other   | -              | -                             | -                            | -                          |  |
| Total Operating Activities                                    | -              | -                             | -                            | -                          |  |
| INVESTMENT ACTIVITIES {enter descriptions below }             |                |                               |                              |                            |  |
| Example - Subtract Property and Equipment Expenditures        | -              | -                             | -                            | -                          |  |
| Other   | -              | -                             | -                            | -                          |  |
| Total Investment Activities                                   | -              | -                             | -                            | -                          |  |
| FINANCING ACTIVITIES {enter descriptions below }              |                |                               |                              |                            |  |
| Example - Add Expected Proceeds from a Loan or Line of Credit | -              | -                             | -                            | -                          |  |
| Other   | -              | -                             | -                            | -                          |  |
| Total Financing Activities                                    | -              | -                             | -                            | -                          |  |
| Total Cash Flow Adjustments                                   | -              | -                             | -                            | -                          |  |
| <b>NET INCOME</b>   | <b>154,237</b> | <b>-</b>                      | <b>154,237</b>               | <b>154,237</b>             |  |
| Beginning Cash Balance  | -              | -                             | -                            | -                          |  |
| <b>ENDING CASH BALANCE</b>                                    | <b>154,237</b> | <b>-</b>                      | <b>154,237</b>               | <b>154,237</b>             |  |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL  
BALANCE SHEET  
2021-22**

|  | Prior Year | Q1         | Q2          | Q3         | Q4         |
|--|------------|------------|-------------|------------|------------|
|  | 2020-21    | As of 9/30 | As of 12/31 | As of 3/31 | As of 6/30 |
| <b><u>ASSETS</u></b>   |            |            |             |            |            |
| <b><u>CURRENT ASSETS</u></b>   |            |            |             |            |            |
| Cash and cash equivalents  | -          | -          | -           | -          | -          |
| Grants and contracts receivable  | -          | -          | -           | -          | -          |
| Accounts receivables   | -          | -          | -           | -          | -          |
| Prepaid Expenses   | -          | -          | -           | -          | -          |
| Contributions and other receivables                                    | -          | -          | -           | -          | -          |
| <b>TOTAL CURRENT ASSETS</b>  | -          | -          | -           | -          | -          |
| <b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>                    | -          | -          | -           | -          | -          |
| <b><u>OTHER ASSETS</u></b>   | -          | -          | -           | -          | -          |
| <b>TOTAL ASSETS</b>  | -          | -          | -           | -          | -          |
| <b><u>LIABILITIES AND NET ASSETS</u></b>                               |            |            |             |            |            |
| <b><u>CURRENT LIABILITIES</u></b>                                      |            |            |             |            |            |
| Accounts payable and accrued expenses                                  | -          | -          | -           | -          | -          |
| Accrued payroll and benefits   | -          | -          | -           | -          | -          |
| Deferred Revenue   | -          | -          | -           | -          | -          |
| Current maturities of long-term debt                                   | -          | -          | -           | -          | -          |
| Short Term Debt - Bonds, Notes Payable                                 | -          | -          | -           | -          | -          |
| Other  | -          | -          | -           | -          | -          |
| <b>TOTAL CURRENT LIABILITIES</b>                                       | -          | -          | -           | -          | -          |
| <b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b> | -          | -          | -           | -          | -          |
| <b>TOTAL LIABILITIES</b>   | -          | -          | -           | -          | -          |
| <b><u>NET ASSETS</u></b>   |            |            |             |            |            |
| Unrestricted   | -          | -          | -           | -          | -          |
| Temporarily restricted   | -          | -          | -           | -          | -          |
| <b>TOTAL NET ASSETS</b>  | -          | -          | -           | -          | -          |
| <b>TOTAL LIABILITIES AND NET ASSETS</b>                                | -          | -          | -           | -          | -          |



**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

|                           |   |           |   |   |           |   |   |           |   |   |           |   |
|---------------------------|---|-----------|---|---|-----------|---|---|-----------|---|---|-----------|---|
| Total Revenue             | - | 2,094,938 | - | - | 2,094,938 | - | - | 2,094,938 | - | - | 2,094,938 | - |
| Total Expenses            | - | 2,052,354 | - | - | 2,052,354 | - | - | 2,052,354 | - | - | 2,068,454 | - |
| Net Income                | - | 42,584    | - | - | 42,584    | - | - | 42,584    | - | - | 26,484    | - |
| Actual Student Enrollment | - | 336       | - | - | 336       | - | - | 336       | - | - | 336       | - |

|  |                          |         |          |                            |         |          |                          |         |          |                          |         |          |
|--|--------------------------|---------|----------|----------------------------|---------|----------|--------------------------|---------|----------|--------------------------|---------|----------|
| *NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed | 1st Quarter - 7/1 - 9/30 |         |          | 2nd Quarter - 10/1 - 12/31 |         |          | 3rd Quarter - 1/1 - 3/31 |         |          | 4th Quarter - 4/1 - 6/30 |         |          |
|  |                          | Current |          |                            | Current |          |                          | Current |          |                          | Current |          |
|  | Actual                   | Budget  | Variance | Actual                     | Budget  | Variance | Actual                   | Budget  | Variance | Actual                   | Budget  | Variance |

| EXPENSES                                    | Quarter 0<br>No. of Positions | 1st Quarter - 7/1 - 9/30 |                |          | 2nd Quarter - 10/1 - 12/31 |                |          | 3rd Quarter - 1/1 - 3/31 |                |          | 4th Quarter - 4/1 - 6/30 |                |          |
|---|-------------------------------|--------------------------|----------------|----------|----------------------------|----------------|----------|--------------------------|----------------|----------|--------------------------|----------------|----------|
|   |                               | Actual                   | Current Budget | Variance | Actual                     | Current Budget | Variance | Actual                   | Current Budget | Variance | Actual                   | Current Budget | Variance |
| <b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b> |                               |                          |                |          |                            |                |          |                          |                |          |                          |                |          |
| Executive Management                        | -                             |                          | 32,500         | -        |                            | 32,500         | -        |                          | 32,500         | -        |                          | 32,500         |          |
| Instructional Management                    | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Deans, Directors & Coordinators             | -                             |                          | 122,000        | -        |                            | 122,000        | -        |                          | 122,000        | -        |                          | 122,000        |          |
| CFO / Director of Finance                   | -                             |                          | 38,500         | -        |                            | 38,500         | -        |                          | 38,500         | -        |                          | 38,500         |          |
| Operation / Business Manager                | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Administrative Staff                        | -                             |                          | 20,582         | -        |                            | 20,582         | -        |                          | 20,582         | -        |                          | 20,582         |          |
| <b>TOTAL ADMINISTRATIVE STAFF</b>           | -                             |                          | 213,582        | -        |                            | 213,582        | -        |                          | 213,582        | -        |                          | 213,582        |          |
| <b>INSTRUCTIONAL PERSONNEL COSTS</b>        |                               |                          |                |          |                            |                |          |                          |                |          |                          |                |          |
| Teachers - Regular                          | -                             |                          | 327,125        | -        |                            | 327,125        | -        |                          | 327,125        | -        |                          | 327,125        |          |
| Teachers - SPED                             | -                             |                          | 193,500        | -        |                            | 193,500        | -        |                          | 193,500        | -        |                          | 193,500        |          |
| Substitute Teachers                         | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Teaching Assistants                         | -                             |                          | 36,000         | -        |                            | 36,000         | -        |                          | 36,000         | -        |                          | 36,000         |          |
| Specialty Teachers                          | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Aides                                       | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Therapists & Counselors                     | -                             |                          | 74,425         | -        |                            | 74,425         | -        |                          | 74,425         | -        |                          | 74,425         |          |
| Other                                       | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| <b>TOTAL INSTRUCTIONAL</b>                  | -                             |                          | 631,050        | -        |                            | 631,050        | -        |                          | 631,050        | -        |                          | 631,050        |          |
| <b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>    |                               |                          |                |          |                            |                |          |                          |                |          |                          |                |          |
| Nurse                                       | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Librarian                                   | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Custodian                                   | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Security                                    | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Other                                       | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| <b>TOTAL NON-INSTRUCTIONAL</b>              | -                             |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| <b>SUBTOTAL PERSONNEL SERVICE COSTS</b>     | -                             |                          | 844,632        | -        |                            | 844,632        | -        |                          | 844,632        | -        |                          | 844,632        |          |
| <b>PAYROLL TAXES AND BENEFITS</b>           |                               |                          |                |          |                            |                |          |                          |                |          |                          |                |          |
| Payroll Taxes                               |                               |                          | 70,544         | -        |                            | 70,544         | -        |                          | 70,544         | -        |                          | 70,544         |          |
| Fringe / Employee Benefits                  |                               |                          | 128,446        | -        |                            | 128,446        | -        |                          | 128,446        | -        |                          | 128,446        |          |
| Retirement / Pension                        |                               |                          | 14,359         | -        |                            | 14,359         | -        |                          | 14,359         | -        |                          | 14,359         |          |
| <b>TOTAL PAYROLL TAXES AND BENEFITS</b>     |                               |                          | 213,349        | -        |                            | 213,349        | -        |                          | 213,349        | -        |                          | 213,349        |          |
| <b>TOTAL PERSONNEL SERVICE COSTS</b>        |                               |                          | 1,057,980      | -        |                            | 1,057,980      | -        |                          | 1,057,980      | -        |                          | 1,057,980      |          |
| <b>CONTRACTED SERVICES</b>                  |                               |                          |                |          |                            |                |          |                          |                |          |                          |                |          |
| Accounting / Audit                          |                               |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | 16,100         |          |
| Legal                                       |                               |                          | 12,000         | -        |                            | 12,000         | -        |                          | 12,000         | -        |                          | 12,000         |          |
| Management Company Fee                      |                               |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Nurse Services                              |                               |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Food Service / School Lunch                 |                               |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Payroll Services                            |                               |                          | 15,840         | -        |                            | 15,840         | -        |                          | 15,840         | -        |                          | 15,840         |          |
| Special Ed Services                         |                               |                          | 2,500          | -        |                            | 2,500          | -        |                          | 2,500          | -        |                          | 2,500          |          |
| Titlement Services (i.e. Title I)           |                               |                          | -              | -        |                            | -              | -        |                          | -              | -        |                          | -              |          |
| Other Purchased / Professional / Consulting |                               |                          | 55,601         | -        |                            | 55,601         | -        |                          | 55,601         | -        |                          | 55,601         |          |
| <b>TOTAL CONTRACTED SERVICES</b>            |                               |                          | 85,941         | -        |                            | 85,941         | -        |                          | 85,941         | -        |                          | 102,041        |          |

VALENCE COLLEGE PREPARATORY CHARTER SCHOOL

Budget / Operating Plan

2021-22

|                           |   |           |   |   |           |   |   |           |   |   |           |   |
|---------------------------|---|-----------|---|---|-----------|---|---|-----------|---|---|-----------|---|
| Total Revenue             | - | 2,094,938 | - | - | 2,094,938 | - | - | 2,094,938 | - | - | 2,094,938 | - |
| Total Expenses            | - | 2,052,354 | - | - | 2,052,354 | - | - | 2,052,354 | - | - | 2,068,454 | - |
| Net Income                | - | 42,584    | - | - | 42,584    | - | - | 42,584    | - | - | 26,484    | - |
| Actual Student Enrollment | - | 336       | - | - | 336       | - | - | 336       | - | - | 336       | - |

| *NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed | 1st Quarter - 7/1 - 9/30 |                |          | 2nd Quarter - 10/1 - 12/31 |                |          | 3rd Quarter - 1/1 - 3/31 |                |          | 4th Quarter - 4/1 - 6/30 |                |          |
|--|--------------------------|----------------|----------|----------------------------|----------------|----------|--------------------------|----------------|----------|--------------------------|----------------|----------|
|  | Actual                   | Current Budget | Variance | Actual                     | Current Budget | Variance | Actual                   | Current Budget | Variance | Actual                   | Current Budget | Variance |

|  |  |                  |   |  |                  |   |  |                  |   |  |                  |   |
|--|--|------------------|---|--|------------------|---|--|------------------|---|--|------------------|---|
| <b>SCHOOL OPERATIONS</b>                                   |  |                  |   |  |                  |   |  |                  |   |  |                  |   |
| Board Expenses   |  | 125              | - |  | 125              | - |  | 125              | - |  | 125              | - |
| Classroom / Teaching Supplies & Materials                  |  | 58,326           | - |  | 58,326           | - |  | 58,326           | - |  | 58,326           | - |
| Special Ed Supplies & Materials                            |  | -                | - |  | -                | - |  | -                | - |  | -                | - |
| Textbooks / Workbooks                                      |  | 16,800           | - |  | 16,800           | - |  | 16,800           | - |  | 16,800           | - |
| Supplies & Materials other                                 |  | -                | - |  | -                | - |  | -                | - |  | -                | - |
| Equipment / Furniture                                      |  | 16,100           | - |  | 16,100           | - |  | 16,100           | - |  | 16,100           | - |
| Telephone  |  | 8,760            | - |  | 8,760            | - |  | 8,760            | - |  | 8,760            | - |
| Technology   |  | 40,500           | - |  | 40,500           | - |  | 40,500           | - |  | 40,500           | - |
| Student Testing & Assessment                               |  | 6,750            | - |  | 6,750            | - |  | 6,750            | - |  | 6,750            | - |
| Field Trips  |  | 21,000           | - |  | 21,000           | - |  | 21,000           | - |  | 21,000           | - |
| Transportation (student)                                   |  | -                | - |  | -                | - |  | -                | - |  | -                | - |
| Student Services - other                                   |  | 65,000           | - |  | 65,000           | - |  | 65,000           | - |  | 65,000           | - |
| Office Expense   |  | 22,260           | - |  | 22,260           | - |  | 22,260           | - |  | 22,260           | - |
| Staff Development  |  | 27,550           | - |  | 27,550           | - |  | 27,550           | - |  | 27,550           | - |
| Staff Recruitment  |  | 3,750            | - |  | 3,750            | - |  | 3,750            | - |  | 3,750            | - |
| Student Recruitment / Marketing                            |  | 10,750           | - |  | 10,750           | - |  | 10,750           | - |  | 10,750           | - |
| School Meals / Lunch                                       |  | 80,520           | - |  | 80,520           | - |  | 80,520           | - |  | 80,520           | - |
| Travel (Staff)   |  | 1,250            | - |  | 1,250            | - |  | 1,250            | - |  | 1,250            | - |
| Fundraising  |  | -                | - |  | -                | - |  | -                | - |  | -                | - |
| Other  |  | 12,715           | - |  | 12,715           | - |  | 12,715           | - |  | 12,715           | - |
| <b>TOTAL SCHOOL OPERATIONS</b>                             |  | <b>392,156</b>   |   |  | <b>392,156</b>   |   |  | <b>392,156</b>   |   |  | <b>392,156</b>   |   |
| <b>FACILITY OPERATION &amp; MAINTENANCE</b>                |  |                  |   |  |                  |   |  |                  |   |  |                  |   |
| Insurance  |  | 17,500           | - |  | 17,500           | - |  | 17,500           | - |  | 17,500           | - |
| Janitorial   |  | 3,150            | - |  | 3,150            | - |  | 3,150            | - |  | 3,150            | - |
| Building and Land Rent / Lease / Facility Finance Interest |  | 432,500          | - |  | 432,500          | - |  | 432,500          | - |  | 432,500          | - |
| Repairs & Maintenance                                      |  | 5,000            | - |  | 5,000            | - |  | 5,000            | - |  | 5,000            | - |
| Equipment / Furniture                                      |  | -                | - |  | -                | - |  | -                | - |  | -                | - |
| Security   |  | -                | - |  | -                | - |  | -                | - |  | -                | - |
| Utilities  |  | 17,500           | - |  | 17,500           | - |  | 17,500           | - |  | 17,500           | - |
| <b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>          |  | <b>475,650</b>   |   |  | <b>475,650</b>   |   |  | <b>475,650</b>   |   |  | <b>475,650</b>   |   |
| <b>DEPRECIATION &amp; AMORTIZATION</b>                     |  | <b>40,626</b>    |   |  | <b>40,626</b>    |   |  | <b>40,626</b>    |   |  | <b>40,626</b>    |   |
| <b>COVID-19 / CONTINGENCY</b>                              |  | <b>-</b>         |   |  | <b>-</b>         |   |  | <b>-</b>         |   |  | <b>-</b>         |   |
| <b>DEFERRED RENT</b>                                       |  | <b>-</b>         |   |  | <b>-</b>         |   |  | <b>-</b>         |   |  | <b>-</b>         |   |
| <b>TOTAL EXPENSES</b>                                      |  | <b>2,052,354</b> |   |  | <b>2,052,354</b> |   |  | <b>2,052,354</b> |   |  | <b>2,068,454</b> |   |
| <b>NET INCOME</b>  |  | <b>42,584</b>    |   |  | <b>42,584</b>    |   |  | <b>42,584</b>    |   |  | <b>26,484</b>    |   |







VALENCE COLLEGE PREPARATORY CHARTER SCHOOL

Budget / Operating Plan

2021-22

|                           |   |   |   |           |             |   |   |           |             |   |   |
|---------------------------|---|---|---|-----------|-------------|---|---|-----------|-------------|---|---|
| Total Revenue             | - | - | - | 8,379,752 | (8,379,752) | - | - | 8,379,752 | (8,379,752) | - | - |
| Total Expenses            | - | - | - | 8,225,515 | 8,225,515   | - | - | 8,225,515 | 8,225,515   | - | - |
| Net Income                | - | - | - | 154,237   | (154,237)   | - | - | 154,237   | (154,237)   | - | - |
| Actual Student Enrollment | - | - | - |           |             | - | - |           |             | - | - |

TOTALS AND VARIANCE ANALYSIS

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

| EXPENSES                                    | Quarter 0<br>No. of Positions | TOTALS AND VARIANCE ANALYSIS |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
|---|-------------------------------|------------------------------|----------------------------------|---------------------------|---------------------|------------------------------|-----------------------------------|----------------------------|----------------------|-------------------------------|---|-------------------------|
|   |                               | Actual                       | Current Budget (Current Quarter) | Actual vs. Current Budget | Current Budget - TY | Actual vs. Current Budget TY | Original Budget (Current Quarter) | Actual vs. Original Budget | Original Budget - TY | Actual vs. Original Budget TY | PY Actual (PY TY / No. of COMPLETED Actual CY Quarters) | Actual CY vs. Actual PY |
| <b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b> |                               |                              |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Executive Management                        | -                             | -                            | -                                | -                         | 130,000             | 130,000                      | -                                 | -                          | 130,000              | 130,000                       | -   | -                       |
| Instructional Management                    | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Deans, Directors & Coordinators             | -                             | -                            | -                                | -                         | 488,000             | 488,000                      | -                                 | -                          | 488,000              | 488,000                       | -   | -                       |
| CFO / Director of Finance                   | -                             | -                            | -                                | -                         | 154,000             | 154,000                      | -                                 | -                          | 154,000              | 154,000                       | -   | -                       |
| Operation / Business Manager                | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Administrative Staff                        | -                             | -                            | -                                | -                         | 82,326              | 82,326                       | -                                 | -                          | 82,326               | 82,326                        | -   | -                       |
| <b>TOTAL ADMINISTRATIVE STAFF</b>           | -                             | -                            | -                                | -                         | 854,326             | 854,326                      | -                                 | -                          | 854,326              | 854,326                       | -   | -                       |
| <b>INSTRUCTIONAL PERSONNEL COSTS</b>        |                               |                              |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Teachers - Regular                          | -                             | -                            | -                                | -                         | 1,308,500           | 1,308,500                    | -                                 | -                          | 1,308,500            | 1,308,500                     | -   | -                       |
| Teachers - SPED                             | -                             | -                            | -                                | -                         | 774,000             | 774,000                      | -                                 | -                          | 774,000              | 774,000                       | -   | -                       |
| Substitute Teachers                         | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Teaching Assistants                         | -                             | -                            | -                                | -                         | 144,000             | 144,000                      | -                                 | -                          | 144,000              | 144,000                       | -   | -                       |
| Specialty Teachers                          | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Aides                                       | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Therapists & Counselors                     | -                             | -                            | -                                | -                         | 297,700             | 297,700                      | -                                 | -                          | 297,700              | 297,700                       | -   | -                       |
| Other                                       | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| <b>TOTAL INSTRUCTIONAL</b>                  | -                             | -                            | -                                | -                         | 2,524,200           | 2,524,200                    | -                                 | -                          | 2,524,200            | 2,524,200                     | -   | -                       |
| <b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>    |                               |                              |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Nurse                                       | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Librarian                                   | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Custodian                                   | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Security                                    | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Other                                       | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| <b>TOTAL NON-INSTRUCTIONAL</b>              | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| <b>SUBTOTAL PERSONNEL SERVICE COSTS</b>     | -                             | -                            | -                                | -                         | 3,378,526           | 3,378,526                    | -                                 | -                          | 3,378,526            | 3,378,526                     | -   | -                       |
| <b>PAYROLL TAXES AND BENEFITS</b>           |                               |                              |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Payroll Taxes                               | -                             | -                            | -                                | -                         | 282,175             | 282,175                      | -                                 | -                          | 282,175              | 282,175                       | -   | -                       |
| Fringe / Employee Benefits                  | -                             | -                            | -                                | -                         | 513,785             | 513,785                      | -                                 | -                          | 513,785              | 513,785                       | -   | -                       |
| Retirement / Pension                        | -                             | -                            | -                                | -                         | 57,435              | 57,435                       | -                                 | -                          | 57,435               | 57,435                        | -   | -                       |
| <b>TOTAL PAYROLL TAXES AND BENEFITS</b>     | -                             | -                            | -                                | -                         | 853,395             | 853,395                      | -                                 | -                          | 853,395              | 853,395                       | -   | -                       |
| <b>TOTAL PERSONNEL SERVICE COSTS</b>        | -                             | -                            | -                                | -                         | 4,231,921           | 4,231,921                    | -                                 | -                          | 4,231,921            | 4,231,921                     | -   | -                       |
| <b>CONTRACTED SERVICES</b>                  |                               |                              |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Accounting / Audit                          | -                             | -                            | -                                | -                         | 16,100              | 16,100                       | -                                 | -                          | 16,100               | 16,100                        | -   | -                       |
| Legal                                       | -                             | -                            | -                                | -                         | 48,000              | 48,000                       | -                                 | -                          | 48,000               | 48,000                        | -   | -                       |
| Management Company Fee                      | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Nurse Services                              | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Food Service / School Lunch                 | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Payroll Services                            | -                             | -                            | -                                | -                         | 63,360              | 63,360                       | -                                 | -                          | 63,360               | 63,360                        | -   | -                       |
| Special Ed Services                         | -                             | -                            | -                                | -                         | 10,000              | 10,000                       | -                                 | -                          | 10,000               | 10,000                        | -   | -                       |
| Titlement Services (i.e. Title I)           | -                             | -                            | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Other Purchased / Professional / Consulting | -                             | -                            | -                                | -                         | 222,405             | 222,405                      | -                                 | -                          | 222,405              | 222,405                       | -   | -                       |
| <b>TOTAL CONTRACTED SERVICES</b>            | -                             | -                            | -                                | -                         | 359,865             | 359,865                      | -                                 | -                          | 359,865              | 359,865                       | -   | -                       |

**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**

**Budget / Operating Plan**

**2021-22**

|                           |   |   |   |           |             |   |   |           |             |   |   |
|---------------------------|---|---|---|-----------|-------------|---|---|-----------|-------------|---|---|
| Total Revenue             | - | - | - | 8,379,752 | (8,379,752) | - | - | 8,379,752 | (8,379,752) | - | - |
| Total Expenses            | - | - | - | 8,225,515 | 8,225,515   | - | - | 8,225,515 | 8,225,515   | - | - |
| Net Income                | - | - | - | 154,237   | (154,237)   | - | - | 154,237   | (154,237)   | - | - |
| Actual Student Enrollment | - | - | - |           |             | - | - |           |             | - | - |

**TOTALS AND VARIANCE ANALYSIS**

\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

|  | Actual | Current Budget (Current Quarter) | Actual vs. Current Budget | Current Budget - TY | Actual vs. Current Budget TY | Original Budget (Current Quarter) | Actual vs. Original Budget | Original Budget - TY | Actual vs. Original Budget TY | PY Actual (PY TY / No. of COMPLETED Actual CY Quarters) | Actual CY vs. Actual PY |
|--|--------|----------------------------------|---------------------------|---------------------|------------------------------|-----------------------------------|----------------------------|----------------------|-------------------------------|---|-------------------------|
| <b>SCHOOL OPERATIONS</b>                                   |        |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Board Expenses   | -      | -                                | -                         | 500                 | 500                          | -                                 | -                          | 500                  | 500                           | -   | -                       |
| Classroom / Teaching Supplies & Materials                  | -      | -                                | -                         | 233,305             | 233,305                      | -                                 | -                          | 233,305              | 233,305                       | -   | -                       |
| Special Ed Supplies & Materials                            | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Textbooks / Workbooks                                      | -      | -                                | -                         | 67,200              | 67,200                       | -                                 | -                          | 67,200               | 67,200                        | -   | -                       |
| Supplies & Materials other                                 | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Equipment / Furniture                                      | -      | -                                | -                         | 64,400              | 64,400                       | -                                 | -                          | 64,400               | 64,400                        | -   | -                       |
| Telephone  | -      | -                                | -                         | 35,040              | 35,040                       | -                                 | -                          | 35,040               | 35,040                        | -   | -                       |
| Technology   | -      | -                                | -                         | 162,000             | 162,000                      | -                                 | -                          | 162,000              | 162,000                       | -   | -                       |
| Student Testing & Assessment                               | -      | -                                | -                         | 27,000              | 27,000                       | -                                 | -                          | 27,000               | 27,000                        | -   | -                       |
| Field Trips  | -      | -                                | -                         | 84,000              | 84,000                       | -                                 | -                          | 84,000               | 84,000                        | -   | -                       |
| Transportation (student)                                   | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Student Services - other                                   | -      | -                                | -                         | 260,000             | 260,000                      | -                                 | -                          | 260,000              | 260,000                       | -   | -                       |
| Office Expense   | -      | -                                | -                         | 89,040              | 89,040                       | -                                 | -                          | 89,040               | 89,040                        | -   | -                       |
| Staff Development  | -      | -                                | -                         | 110,200             | 110,200                      | -                                 | -                          | 110,200              | 110,200                       | -   | -                       |
| Staff Recruitment  | -      | -                                | -                         | 15,000              | 15,000                       | -                                 | -                          | 15,000               | 15,000                        | -   | -                       |
| Student Recruitment / Marketing                            | -      | -                                | -                         | 43,000              | 43,000                       | -                                 | -                          | 43,000               | 43,000                        | -   | -                       |
| School Meals / Lunch                                       | -      | -                                | -                         | 322,080             | 322,080                      | -                                 | -                          | 322,080              | 322,080                       | -   | -                       |
| Travel (Staff)   | -      | -                                | -                         | 5,000               | 5,000                        | -                                 | -                          | 5,000                | 5,000                         | -   | -                       |
| Fundraising  | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Other  | -      | -                                | -                         | 50,860              | 50,860                       | -                                 | -                          | 50,860               | 50,860                        | -   | -                       |
| <b>TOTAL SCHOOL OPERATIONS</b>                             | -      | -                                | -                         | 1,568,625           | 1,568,625                    | -                                 | -                          | 1,568,625            | 1,568,625                     | -   | -                       |
| <b>FACILITY OPERATION &amp; MAINTENANCE</b>                |        |                                  |                           |                     |                              |                                   |                            |                      |                               |   |                         |
| Insurance  | -      | -                                | -                         | 70,000              | 70,000                       | -                                 | -                          | 70,000               | 70,000                        | -   | -                       |
| Janitorial   | -      | -                                | -                         | 12,600              | 12,600                       | -                                 | -                          | 12,600               | 12,600                        | -   | -                       |
| Building and Land Rent / Lease / Facility Finance Interest | -      | -                                | -                         | 1,730,000           | 1,730,000                    | -                                 | -                          | 1,730,000            | 1,730,000                     | -   | -                       |
| Repairs & Maintenance                                      | -      | -                                | -                         | 20,000              | 20,000                       | -                                 | -                          | 20,000               | 20,000                        | -   | -                       |
| Equipment / Furniture                                      | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Security   | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| Utilities  | -      | -                                | -                         | 70,000              | 70,000                       | -                                 | -                          | 70,000               | 70,000                        | -   | -                       |
| <b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>          | -      | -                                | -                         | 1,902,600           | 1,902,600                    | -                                 | -                          | 1,902,600            | 1,902,600                     | -   | -                       |
| <b>DEPRECIATION &amp; AMORTIZATION</b>                     | -      | -                                | -                         | 162,504             | 162,504                      | -                                 | -                          | 162,504              | 162,504                       | -   | -                       |
| <b>COVID-19 / CONTINGENCY</b>                              | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| <b>DEFERRED RENT</b>                                       | -      | -                                | -                         | -                   | -                            | -                                 | -                          | -                    | -                             | -   | -                       |
| <b>TOTAL EXPENSES</b>                                      | -      | -                                | -                         | 8,225,515           | 8,225,515                    | -                                 | -                          | 8,225,515            | 8,225,515                     | -   | -                       |
| <b>NET INCOME</b>  | -      | -                                | -                         | 154,237             | (154,237)                    | -                                 | -                          | 154,237              | (154,237)                     | -   | -                       |





**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
**VALENCE COLLEGE PREPARATORY CHARTER SCHOOL**  
**2021-22**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Shruti Chopra                              |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): |  |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions   |   |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].  | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:  |   |
| 1b) Salary:   |   |
| 1c) Start date:   |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:

DocuSigned by:  
  
 DDF1817139DF4CF...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Sandra T Matthews                          |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | on Finance Committee                       |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |            |
|---|------------|
| Please complete with <i>changes</i> only: |            |
| Street:                                   | [REDACTED] |
| City, State Zip:                          | [REDACTED] |
| Phone:                                    | [REDACTED] |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions   |   |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].  | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:  |   |
| 1b) Salary:   |   |
| 1c) Start date:   |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:

DocuSigned by:  
  
 60386ABB44394EA...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.





## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Dena Soffer                                |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): |  |
| Email Address:  |  |

| Home Address                              |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions  |   |
|--|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].   | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:   |   |
| 1b) Salary:  |   |
| 1c) Start date:  |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:  

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Arjun Kapoor                               |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | Treasurer                                  |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |            |
|---|------------|
| Please complete with <i>changes</i> only: |            |
| Street:                                   | [REDACTED] |
| City, State Zip:                          | [REDACTED] |
| Phone:                                    | [REDACTED] |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions  |   |
|--|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].   | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:   |   |
| 1b) Salary:  |   |
| 1c) Start date:  |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |


**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

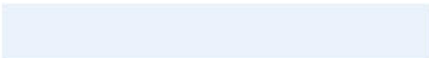
None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:

DocuSigned by:  
  
 F595F5D953A9471...



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Elisabeth Shovers                          |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | Vice-Chair                                 |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |            |
|---|------------|
| Please complete with <i>changes</i> only: |            |
| Street:                                   | [REDACTED] |
| City, State Zip:                          | [REDACTED] |
| Phone:                                    | [REDACTED] |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions  |   |
|--|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].   | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:   |   |
| 1b) Salary:  |   |
| 1c) Start date:  |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:

DocuSigned by:  
  
 6B2E24CACD0D430...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Ahmed S Khan                               |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): |  |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions   |   |
|---|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].  | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:  |   |
| 1b) Salary:   |   |
| 1c) Start date:   |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

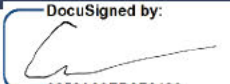
**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:

DocuSigned by:  
  
 6652A00ED0F6498...



*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*





## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Angela Guerrero                            |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | Chair                                      |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |            |
|---|------------|
| Please complete with <i>changes</i> only: |            |
| Street:                                   | [REDACTED] |
| City, State Zip:                          | [REDACTED] |
| Phone:                                    | [REDACTED] |

| Business Address                          |            |
|---|------------|
| Please complete with <i>changes</i> only: |            |
| Business Name:                            | [REDACTED] |
| Street:                                   | [REDACTED] |
| City, State Zip:                          | [REDACTED] |
| Phone:                                    | [REDACTED] |

| Questions  |   |
|--|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].   | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:   |   |
| 1b) Salary:  |   |
| 1c) Start date:  |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature:

DocuSigned by:  
  
 1D7FE585AD5E487...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Tony Shan                                  |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): | Secretary                                  |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions  |   |
|--|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].   | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:   |   |
| 1b) Salary:  |   |
| 1c) Start date:  |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature: DocuSigned by:  
  
 2D428D8152B9407...

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee  
For the school year ended June 30, 2021

| Education Corporation, Trustee Name and Position(s)                           |  |
|---|--|
| Name of education corporation:  | Valence College Preparatory Charter School |
| Name of trustee (print):  | Jose Santiago                              |
| Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.): |  |
| Email Address:  | [REDACTED]                                 |

| Home Address                              |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Business Address                          |  |
|---|--|
| Please complete with <i>changes</i> only: |  |
| Business Name:                            |  |
| Street:                                   |  |
| City, State Zip:                          |  |
| Phone:                                    |  |

| Questions  |   |
|--|---|
| 1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check <b>yes</b> , answer 1a), 1b), and 1c)].   | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| 1a) Description of the position:   |   |
| 1b) Salary:  |   |
| 1c) Start date:  |   |
| 2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year. |   |

None

| Name and Relationship | Nature of Financial Interest/Transaction | Approximate Value of the Business Conducted | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Date of Transaction(s) or "Ongoing" |
|-----------------------|--|---|--|-------------------------------------|
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |
|                       |  |   |  |                                     |

**3)** Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

| Name and Relationship | Entity Conducting Business with the Education Corporation | Nature of the Person's Interest in the Entity | Nature of Business Conducted | Approximate Value of the Business Conducted | Steps Taken to Avoid Conflict of Interest | Date of Transaction(s) or "Ongoing" |
|-----------------------|---|---|------------------------------|---|---|-------------------------------------|
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |
|                       |   |   |                              |   |   |                                     |

**Trustee Signature**

Signature: DocuSigned by:  
*Jose A. Santiago*  
E3F2C8DC91D54CE...

*By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.*



VALENCIA COLLEGE PREP 2021-22 CALENDAR

| August '21 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
| 1          | 2  | 3  | 4  | 5  | 6  | 7  |
| 8          | 9  | 10 | 11 | 12 | 13 | 14 |
| 15         | 16 | 17 | 18 | 19 | 20 | 21 |
| 22         | 23 | 24 | 25 | 26 | 27 | 28 |
| 29         | 30 | 31 |    |    |    |    |

| September '21 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    | 1  | 2  | 3  | 4  |
| 5             | 6  | 7  | 8  | 9  | 10 | 11 |
| 12            | 13 | 14 | 15 | 16 | 17 | 18 |
| 19            | 20 | 21 | 22 | 23 | 24 | 25 |
| 26            | 27 | 28 | 29 | 30 |    |    |

| October '21 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    |    | 1  | 2  |
| 3           | 4  | 5  | 6  | 7  | 8  | 9  |
| 10          | 11 | 12 | 13 | 14 | 15 | 16 |
| 17          | 18 | 19 | 20 | 21 | 22 | 23 |
| 24          | 25 | 26 | 27 | 28 | 29 | 30 |
| 31          |    |    |    |    |    |    |

| November '21 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 |    |    |    |    |

| December '21 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

| January '22 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30          | 31 |    |    |    |    |    |

| February '22 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 |    |    |    |    |    |

| March '22 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    | 1  | 2  | 3  | 4  | 5  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 | 31 |    |    |

| April '22 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    |    |    | 1  | 2  |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 |

| May '22 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
| 1       | 2  | 3  | 4  | 5  | 6  | 7  |
| 8       | 9  | 10 | 11 | 12 | 13 | 14 |
| 15      | 16 | 17 | 18 | 19 | 20 | 21 |
| 22      | 23 | 24 | 25 | 26 | 27 | 28 |
| 29      | 30 | 31 |    |    |    |    |

| June '22 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 |    |    |

| July '22 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 31       |    |    |    |    |    |    |

| Start Date | End Date | Event   |
|------------|----------|---|
| Aug 25     |          | 7th Grade Orientation   |
| Aug 26     |          | 6th Grade Orientation   |
| Aug 27     |          | 5th Grade Orientation   |
| Aug 30     |          | First Day of School   |
| Sep 6      |          | Labor Day   |
| Sep 8      |          | Zoom Back to School Night (BTSN) - Zooms 5:15 (5th), 5:45 (6th), 6:15 (7th) |
| Sep 21     | Sep 23   | Fall MAP Assessment   |
| Oct 5      | Oct 8    | October Interim Assessments   |
| Oct 11     |          | Indigenous Peoples' Day & Columbus Day                                      |
| Oct 12     |          | Data Day (No Students All Day) + Open House (afternoon)                     |
| Oct 28     |          | Eye On Education Event  |
| Nov 11     | Nov 12   | Fall Family Conferences (Scholars Learning At Home + Zoom Conferences)      |
| Nov 22     | Nov 26   | Thanksgiving Break  |
| Dec 7      | Dec 10   | December Interim Assessments  |
| Dec 23     | Jan 3    | Winter Break  |
| Jan 17     |          | Martin Luther King Jr. Day  |
| Feb 15     | Feb 18   | Winter MAP Assessment   |
| Feb 21     | Feb 28   | Mid-Winter Break  |
| Mar 10     | Mar 11   | Spring Family Conferences (Scholars Learning At Home + Zoom Conferences)    |
| Mar 29     | Mar 31   | State Testing   |
| Apr 15     | Apr 18   | Good Friday & Easter Recess   |
| Mar 26     | Mar 28   | State Testing   |
| May 2      | May 6    | Spring Break  |
| May 30     |          | Memorial Day  |
| Jun 1      | June 3   | Spring MAP Assessment   |
| Jun 14     | June 17  | Final Assessments   |
| Jun 20     |          | Juneteenth  |
| Jun 28     |          | Last Day of School  |
| Jul 18     | Jul 29   | Summer Academy (for invited scholars)                                       |

Updated 9/6/2021 to reflect correct BTSN times