

MINUTES

Call to Order

The December 2022 meeting of the Board of Trustees of Valence College Preparatory Charter School was held remotely via Zoom video conference on Thursday, December 22, 2022 at 7:00pm.

The Board Chair presiding and called the meeting to order at 7:04pm.

Board Member Attendance

Present by Video Call	Absent
Angie Guerrero Ahmed Khan Arjun Kapoor Sandy Matthews Lydia Orr Tony Shan	Shruti Chopra Jose Santiago

Quorum was met.

Non-Board Member Attendance

Present by Video Call
Mitch Flax (Head of School) Bryson Wilson (EdTec)

Approval of Minutes

- Angie motioned to approve [the minutes from the November Meeting](#) of the Board of Trustees on November 17, 2022, and Ahmed seconded. The motion was approved unanimously.

Approval of Agenda

- Angie motioned to adopt the December meeting agenda, and Arjun seconded. The motion was approved unanimously.

Public Comment

No public comment was made.

Reports of the Committees

Report Of	Presented By	Notes
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Finance Committee	EdTec	<p>Financial Updates:</p> <ul style="list-style-type: none"> ● November projection of 439 FTEs vs. budget of 448 ● Negative revenue budget vs. actual ● Positive variance on YTD expenses ● Re-forecasted expenses for the year
Governance Committee	Angie Guererro	<p>General Updates:</p> <ul style="list-style-type: none"> ● Reminder to do the board self-evaluation survey ● Kick off 2023 with in-person board meeting in January on January 26, 2023 at 7pm ● Reconvening evaluation committee for head of school annual evals
Academic Committee	Mitch Flax	<p>Academic Updates:</p> <ul style="list-style-type: none"> ● Evaluated comparison data came in from Fall BES MAP testing ● Discussed growth for the second interim assessment

Other Reports

Report Of Head of School	Presented By	Notes
State of School	Mitch Flax	<p>State of School Updates:</p> <ul style="list-style-type: none"> ● Unified school push towards state testing mastery ● Preparation has begun for renewal application due in August 2023 ● Will invite academic deans to future Board meetings for sharing ● June 21, 2023 is first middle school class graduation ● Vote: District Safety Plan Ratification <ul style="list-style-type: none"> ○ Motioned by: Angie ○ Seconded by: Arjun ○ Result: Approved unanimously and safety plan ratified ● Interim principal needed over the summer during Head of School's paternity leave, selection process kicking off in January

New Business

No new business was raised.



Meeting Adjournment

Angie moved to adjourn the meeting, and Tony seconded. The motion to adjourn was approved unanimously at 7:53 pm.

Tony Shan

12/22/2022

Tony Shan
Board Secretary
Valence College Preparatory Charter School

Date of Approval

