

**MINUTES****Call to Order**

The February 2023 meeting of the Board of Trustees of Valence College Preparatory Charter School was held remotely via Zoom video conference on Thursday, February 23, 2022 at 7:00pm.

The Board Chair presiding and called the meeting to order at 7:05pm.

**Board Member Attendance**

Present by Video Call	Absent
Angie Guerrero Ahmed Khan Arjun Kapoor Lydia Orr Jose Santiago Shruti Chopra	Tony Shan Sandy Matthews

Quorum was met.

**Non-Board Member Attendance**

Present by Video Call
Mitch Flax (Head of School) Adnan Vandyck (EdTec) Vanessa Ali (EdTec) Bryson Wilson (EdTec)

**Approval of Minutes**

- Lydia Orr motioned to approve [the minutes from the January Meeting](#) of the Board of Trustees on January 26, 2023, and Jose Santiago seconded. The motion was approved unanimously.

**Approval of Agenda**

- Angie Guerrero motioned to adopt the February meeting agenda, and Arjun Kapoor seconded. The motion was approved unanimously.

**Public Comment**

No public comment was made.

**Reports of the Committees**

Report Of	Presented By	Notes
Finance Committee	EdTec	<p>Financial Updates:</p> <ul style="list-style-type: none"> <li>● Bryson Wilson provided: <ul style="list-style-type: none"> <li>○ An updated budget vs actual report</li> <li>○ Cash balance forecast</li> <li>○ Revised full-year forecast</li> <li>○ Monthly financial summary</li> <li>○ Expectations for initial budget presentations to the board leading up to approval in June</li> </ul> </li> <li>● Mitch Flax requested board approval for an extension of an existing multi-year (2 year) contract with the Lavinia Group, to provide coaching, professional development support for the teaching staff and a small curricular component. <ul style="list-style-type: none"> <li>○ <b>Vote:</b> <ul style="list-style-type: none"> <li>■ Motion: Angie Guerrero</li> <li>■ Second: Ahmed Khan</li> <li>■ Approved unanimously</li> </ul> </li> </ul> </li> </ul>
Governance Committee	Angie Guererro	<p>General Updates:</p> <ul style="list-style-type: none"> <li>● Update on the status of the current Head of School evaluation as well as the next iteration of the evaluation for future years</li> <li>● Path forward for various supports leading into re-authorization / charter renewal including increased board/staff engagement and partnership</li> <li>● Seeking external support to recruit board members and achieve target board size</li> </ul>
Academic Committee	Lydia Orr	<p>Academic Achievement Updates:</p> <ul style="list-style-type: none"> <li>● Shared fall vs. winter NWEA MAP testing results and strategies to deploy in classrooms leading up to state testing</li> <li>● Some declines noted - need to address motivation, urgency and import of testing</li> <li>● Some growth reflected “only” six months growth where we need to step up the pace to close the achievement gap</li> </ul>

## Other Reports

Report Of Head of School	Presented By	Notes
State of School	Mitch Flax	<p>State of School Updates:</p> <ul style="list-style-type: none"> <li>● General 2023-2024 planning, including staffing</li> </ul>



		and PD
		• Vendor transitions - PEO and catering contracts

**New Business**

No new business was raised.

**Meeting Adjournment**

Angie Guerrero moved to adjourn the meeting, and Jose Santiago seconded. The motion to adjourn was approved unanimously at 7:54 pm.



Angie Guerrero  
Board Chair  
Valence College Preparatory Charter School

03/23/2023

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Date of Approval

