

MINUTES
Call to Order

The January 2023 meeting of the Board of Trustees of Valence College Preparatory Charter School was held at the school and remotely via Zoom video conference on Thursday, January 26, 2022 at 7:00pm.

The Board Chair presiding and called the meeting to order at 7:06pm.

Board Member Attendance

Present in Person	Present by Video Call	Absent
Arjun Kapoor Jose Santiago Tony Shan	Angie Guerrero Sandy Matthews Lydia Orr	Ahmed Khan Shruti Chopra

Quorum was met.

Non-Board Member Attendance

Present in Person	Present by Video Call
Mitch Flax (Head of School)	

Approval of Agenda

- Arjun motioned to adopt the January meeting agenda, and Angie seconded. The motion was approved unanimously.

Approval of Minutes

- Angie motioned to approve [the minutes from the December Meeting](#) of the Board of Trustees on December 22, 2022, and Arjun seconded. The motion was approved unanimously.

Public Comment

No public comment was made.

Reports of the Committees

Report Of	Presented By	Notes
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Finance Committee	Arjun Kapoor	<p>Financial Updates:</p> <ul style="list-style-type: none"> • No significant changes from December update • Main budget variance due to actual enrollment vs. budgeted • Healthy cash projection and small surplus for end of year adjusted net income • Retention is key for current staff that was recruited over the last few years. Retention bonus program is rolling out to staff with ranges based on time employed at school to be distributed in November
Governance Committee	Tony Shan/Angie Guerrero	<p>General Updates:</p> <ul style="list-style-type: none"> • Complete the board self-evaluation survey if you haven't done so • General direction is to have more engagement amongst the Board and with the school • Evaluation committee is forming for head of school review
Academic Committee	Mitch Flax	<p>Academic Updates:</p> <ul style="list-style-type: none"> • Reviewed the roll out of Valence World Cup- test preparation of the school • Recruitment for scholars for next school year has started- three open houses planned <ul style="list-style-type: none"> ○ April 1st deadline

Other Reports

Report Of Head of School	Presented By	Notes
State of School	Mitch Flax	<p>State of School Updates:</p> <ul style="list-style-type: none"> • Staff recruitment has started • Retention of staff continues to be key, looking at measures for next year- sent survey to teachers <ul style="list-style-type: none"> ○ Exploring partnership with credential programs for teachers • Administered winter MAP exam, next month meeting will have data to share • Nicole Kone will be interim head of school during Mitch's parental leave in June and Sept-Dec

New Business

No new business was raised.

Meeting Adjournment



Angie moved to adjourn the meeting, and Jose seconded. The motion to adjourn was approved unanimously at 7:45 pm.

Tony Shan

1/26/2023

Tony Shan
Board Secretary
Valence College Preparatory Charter School

Date of Approval

