

**MINUTES****Call to Order**

The May 2023 meeting of the Board of Trustees of Valence College Preparatory Charter School was held remotely via Zoom video conference on Thursday, May 25, 2022 at 7:00pm.

The Board Chair presiding and called the meeting to order at 7:03pm.

**Board Member Attendance**

Present by Video Call	Absent
Angie Guerrero Arjun Kapoor Ahmed Khan Lydia Orr Tony Shan Jose Santiago	Shruti Chopra Sandy Matthews

Quorum was met.

**Non-Board Member Attendance**

Present by Video Call
Adnan Vandyck (EdTec) Bryson Wilson (EdTec) Nicole Kone (Interim Head of School) Celines Leonardo

**Approval of Minutes**

- Angie Guerrero motioned to approve April meeting minutes, and Jose Santiago seconded. The motion was approved unanimously.

**Approval of Agenda**

- Angie Guerrero motioned to adopt the May meeting agenda, and Ahmed Khan seconded. The motion was approved unanimously.

**Public Comment**

No public comments were made.

## Reports of the Committees

Report Of	Presented By	Notes
Finance Committee	EdTec	<p>Financial Updates:</p> <ul style="list-style-type: none"> <li>• Bryson Wilson from EdTec provided: <ul style="list-style-type: none"> <li>○ A monthly update for April YTD budget vs. actual for revenue and expenses with no major changes from previous update</li> <li>○ April cash balance forecast</li> <li>○ Full year budget vs. forecast variances</li> </ul> </li> </ul> <p>FY 2024 Proposed Budget Review:</p> <ul style="list-style-type: none"> <li>• Bryson Wilson from EdTec provided: <ul style="list-style-type: none"> <li>○ Budget key drivers and at a glance breakdown</li> </ul> </li> <li>• Q&amp;A of budget items</li> <li>• Cash projection over time</li> <li>• <b>Vote:</b> Approve FY 2023-2024 Budget <ul style="list-style-type: none"> <li>○ Motioned by: Angie Guerrero</li> <li>○ Seconded by: Ahmed Khan</li> <li>○ Result: Approved unanimously and FY 2023-2024 budget adopted</li> </ul> </li> </ul>
Governance Committee	Angie Guererro	<p>General Updates:</p> <ul style="list-style-type: none"> <li>• Board size update- Shruti Chopra submitted her resignation from the Board <ul style="list-style-type: none"> <li>○ <b>Vote:</b> Adjust Board Size to 7 <ul style="list-style-type: none"> <li>■ Motioned by: Angie Guerrero</li> <li>■ Seconded by: Jose Santiago</li> <li>■ Result: Approved unanimously and Board size has been adjusted to 7</li> </ul> </li> </ul> </li> <li>• Last full month in current fiscal year to complete board member give &amp; get</li> <li>• Encourage board members to attend school's first 8th grade graduation on Wednesday June 21st evening</li> <li>• Reauthorization year with SUNY</li> </ul>
Academic Committee	Lydia Orr	<p>Academic Achievement Updates:</p> <ul style="list-style-type: none"> <li>• Tracking to enrollment target except 5th grade</li> <li>• Open House in June for newly enrolled families</li> <li>• Preparing final regent exams in June</li> </ul>

## Other Reports

Report Of Head of School	Presented By	Notes
State of School	Nicole Kone	State of School Updates:



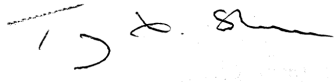
		<ul style="list-style-type: none"> <li>● Current staffing status shared- 4 open positions remain to be filled</li> <li>● Current enrollment status and on track to budget target</li> <li>● Current events: <ul style="list-style-type: none"> <li>○ Mitch is currently on paternity leave</li> <li>○ Staff renewal season nearly complete</li> <li>○ NYSESLAT exams over the last two weeks</li> <li>○ Merit auction trips took place last Friday</li> <li>○ Planning for school year 23-24</li> <li>○ 5th grade Stepping Up ceremony, Field Day, EOY celebrations</li> <li>○ First 8th grade Regents exams, overnight trip upstate and graduation</li> <li>○ Shrek, Jr musical on June 1 at 7pm and June at 1:30pm and 7pm</li> </ul> </li> </ul>
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**New Business**

No new business was raised.

**Meeting Adjournment**

Angie Guerrero moved to adjourn the meeting, and Arjun Kapoor seconded. The motion to adjourn was approved unanimously at 7:57 pm.



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Tony Shan  
Board Secretary  
Valence College Preparatory Charter School

05/25/2023  
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Date of Approval

